## **NEWCASTLE CITY COUNCIL**

## JOB DESCRIPTION



**DIVISION:** Education and Skills

POST TITLE: Educational Psychologist

**GRADE:** Soulbury Educational Psychologist Scale A, Points A3 – A8

Extended to A11 to allow for 3 SPAs where eligible

**RESPONSIBLE TO:** Manager Educational Psychology Service

JOB PURPOSE Work with children and young people (aged 0 to 25), their

families and other professionals, through the application of, educational psychology in order to contribute to improved

outcomes.

**MAIN DUTIES:** The following list is typical of the level of duties which the

postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar type and level may be

required from time to time.

## **Duties and Responsibilities**

1. To deliver a range of applied Educational Psychology activities in a defined number of schools/settings and localities.

- 2. To understand and apply relevant legislative requirements and Codes of Practice as they apply to professional practice including those relating to SEN, Disability and Safeguarding.
- 3. To undertake the psychological assessment of individual children and young people including:
  - Work with other professionals and parents or carers to develop appropriate strategies for the resolution of identified difficulties;
  - The production of reports for parents/carers and schools/settings, the Statutory Assessment process and other appropriate agencies, highlighting children and young people's strengths and difficulties, barriers to achievement and recommending appropriate ways forward.
- 4. To work with groups of children and young people in relation to the resolution of identified barriers to learning and social engagement.
- 5. To provide consultation, support and challenge for individual members of staff, staff groups in schools/settings and parents/carers.
- 6. To engage with other professionals as appropriate to foster the development of multi-disciplinary practices.
- 7. To participate in and provide applied educational psychology input to specific projects or traded service initiatives as required.

- 8. To participate in the delivery of in-service training as required.
- 9. To maintain accurate and timely child/young person and organisational records.
- 10. To contribute to the development of applied educational psychology practice within the Educational Psychology Service, and within regional and national contexts where appropriate.
- 11. To promote and implement the Council's equality policies in all aspects of employment and service delivery.

## **Performance Standards**

- 1. Appraisal objectives set and reviewed via Service and Local Authority appraisal procedures, with reference to the objectives in the Education Division planning framework.
- 2. Participate in agreed supervision structures on a regular and defined basis.
- 3. Engage with agreed quality service delivery standards and ensure defined personal performance indicators are achieved.