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***Easington Colliery Primary School***

Person Specification

**After School Club Assistant – Grade 1**

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| **Category** | **Essential** | **Desirable** | **Evidence** |
| **Education, Qualifications and Training** | * Basic literacy and numeracy skills
 | * First Aid Certificate
* Willing to take further training with a particular emphasis on a Child Protection certificate.
* Childcare qualification
* Coaching qualification
 | Application form |
| **Experience** | * Previous experience of working with or caring for children aged 4-11 years.
 | * Experience of working in a school environment either in a paid or voluntary capacity.
 | Application form / References/ Interview |
| **Knowledge and Understanding** | * Knowledge of how to promote and safeguard the safety and welfare of children.
* Knowledge, understanding and commitment to play and the benefits for children.
 |  | Application form/ Interview |
| **Attitudes and Abilities** | Ability to:* Form good relationships with children and colleagues.
* Be able to establish firm and consistent boundaries in relation to children’s behaviour.
* Follow policies and procedures
 |  | Interview / Application form/References |
| **Skills and Qualities** | * Be able to work as part of a team
* Good timekeeping and reliable
* Calm, positive and flexible approach to work.
* Caring nature.
* Awareness of confidentiality.
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