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***Easington Colliery Primary School***

Person Specification

**After School Club Assistant – Grade 1**

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| **Category** | **Essential** | **Desirable** | **Evidence** |
| **Education, Qualifications and Training** | * Basic literacy and numeracy skills | * First Aid Certificate * Willing to take further training with a particular emphasis on a Child Protection certificate. * Childcare qualification * Coaching qualification | Application form |
| **Experience** | * Previous experience of working with or caring for children aged 4-11 years. | * Experience of working in a school environment either in a paid or voluntary capacity. | Application form / References/ Interview |
| **Knowledge and Understanding** | * Knowledge of how to promote and safeguard the safety and welfare of children. * Knowledge, understanding and commitment to play and the benefits for children. |  | Application form/ Interview |
| **Attitudes and Abilities** | Ability to:   * Form good relationships with children and colleagues. * Be able to establish firm and consistent boundaries in relation to children’s behaviour. * Follow policies and procedures |  | Interview / Application form/  References |
| **Skills and Qualities** | * Be able to work as part of a team * Good timekeeping and reliable * Calm, positive and flexible approach to work. * Caring nature. * Awareness of confidentiality. |  |  |