**Job Description**

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| **Job title** | School Crossing Patrol |
| **Grade** | Grade 1 |
| **Service/Team** | Road Safety Team, Transportation Development |
| **Main purpose of job** | 1. To complete routine or standard operational work and use basic tools or equipment to support the provision of a safe and effective front-line service which is aligned to customer need. |
| **Key responsibilities** | 1. To ensure the safe passage of children and adults crossing the road at specified times throughout the day at designated points |
| **Key tasks** | 1. To carry out School Crossing Patrol duties. 2. The post holder must promote and safeguard the welfare of the children and young people that they are responsible for or come into contact with. |
| **Other duties/specific policies e.g. DBS** | The post holder must carry out their duties with full regard to the Council’s Equal Opportunities Policy, Code of Conduct and all other Council Policies.  The post holder must comply with the Council’s Health and safety rules and regulations and with Health and safety legislation.  The post holder must act in compliance with data protection principles in respecting the privacy of personal information held by the Council.  The post holder must comply with the principles of the Freedom of Information Act 2000 in relation to the management of Council records and information.  To comply with the principles and requirements of the Data Protection Act 2018 and GDPR in relation to the management of Council records and information, and respect the privacy of personal information held by the Council  The post holder must comply with the Council’s COVID-19 vaccination policy and guidance (where applicable). |