

PERSON SPECIFICATION**Year Manager**

CATEGORY	ESSENTIAL	DESIRABLE
Experience	<ul style="list-style-type: none">• Experience of working with students as individuals and in small groups• To have worked with students who need to develop their behaviours for learning• Be creative, enthusiastic and skilled in solving the problems of young people• Evidence of recent and appropriate professional development• Created and maintained close partnerships with staff, parents, providers (internal and external) and the wider community	
Knowledge/Skills/ Understanding/Qualifications	<ul style="list-style-type: none">• High level interpersonal and communication skills• To be able to monitor and track the progress of students• Understand the emotional and educational needs of students• Ability to motivate and inspire students• Ability to effectively support and work with parents/carers• Educated to a minimum of a Level 4 Qualification and 5 A* - C GCSE passes including English & Mathematics• Appreciation for the role of teachers• Aware of the needs of confidentiality• To hold a first Aid Qualification or be willing to undertake this, funded by the school	<ul style="list-style-type: none">• To be educated to degree level
Character	<ul style="list-style-type: none">• A strong moral purpose and drive for improvement• Passionate belief in the ability of every pupil to achieve• Motivated, enthusiastic and flexible• Good sense of humour• Ability to receive and act on feedback• Excellent interpersonal skills• A desire to develop yourself and others• Ability to work under pressure• Commitment to the full life of the school• Excellent record of attendance• Enthusiasm for and empathy with students of all ages and abilities• Assertive nature	