



Job profile

Social Worker

Grade I/J

Group: Care, Wellbeing and Learning

Location: Civic Centre

Service: Adult Social Care – Assessment and Care Management

Line Manager: Senior Practitioner / Team Manager

Car Status: Casual

The key roles of this post will include:

1. To have an active caseload within the Mental Health Team, which will consist of undertaking a range of assessments with adults of all ages and/or their carers including initial assessments, complex/further assessments; in order to identify levels of need in relation to Care Act 2014 eligibility criteria. The nature of these assessments will be dependent on the needs of the team and these will be in a variety of settings including the community, hospital setting and residential/nursing placements. In addition, we will also operate remotely in cases where it is appropriate. To focus on a Strength Based Model with an emphasis on reablement.
2. Where appropriate to undertake additional assessments for instance; mental capacity assessments, best interest assessments and risk assessments, S117 assessments - to be undertaken in accordance with relevant legislation i.e. Mental Capacity Act 2005, Mental Health Act 1983 (2007).
3. To undertake reviews of cases to ensure that the adult/carer continues to be eligible for services provided by the Local Authority and that these services are the most appropriate resource to meet these eligible needs. These will be completed with the Local Authority timescales.
4. To participate in and undertake duty functions which may include responding to urgent referrals as and when is required.
5. To identify a range of packages of care that will meet the adult's/carer's eligible need and ensure the Local Authorities budget is spent appropriately. Where appropriate to support the use of Direct Payments and Self-Directed Support.
6. To chair meetings including; case conferences, safeguarding meetings, s117 discharge planning meetings; including Multi-Disciplinary Meetings with other agencies and any other meetings as directed by the Line Manager.
7. To prepare and present a range of reports, for example, for the Court of Protection, Mental Health Act Tribunals, Safeguarding Adult enquiries, planning meetings and reviews.



8. To undertake mandatory and other training as required by the Local Authority and in some circumstances as identified by the Line Manager.
9. To work in an effective partnership with other agencies and professionals.
10. To act at all times in a professional manner and follow the code of professional conduct. Social Workers must adhere to Social Work England codes of practice, continued professional development and take responsibility for maintaining their professional registration.
11. Ensure that Health and Safety responsibilities are carried out in accordance with the Council/Service health and safety policy and procedures.



Knowledge and Qualifications

Essential

Skills & Knowledge

- Relevant legislation including Hospital Discharge Guidance, The Care Act 2014, Safeguarding Adults Legislation Policy, The Mental Health Act 1983 (amended 2007), The Mental Capacity Act 2005, Deprivation of Liberty Safeguards and Continuing Health Care and section 117.
- The ability to interpret Social Care Legislation and apply it to practice whilst adhering to the Local Authority statutory responsibilities.
- The ability to analyse information, assess risk and levels of need in line with eligibility criteria.
- The management and organisation of workload including the ability to appropriately prioritise tasks and manage competing demands.
- Good IT and communication skills.
- The ability to work as a team member but also to use own initiative when working.
- A commitment to anti-oppressive practice, equal opportunities and inter agency working.
- The maintenance of the Local Authority's social care database including the accurate recording of case observations.
- Social work theories and be able to work in a person-centred way using a strength-based approach and reablement.

Experience

- Experience of working with adults (and carers) who have physical disabilities, mental health needs and learning disabilities
- Experience of undertaking assessments, applying relevant criteria and where necessary identifying appropriate services to meet eligible needs
- An understanding of the reviewing and monitoring process
- Experience of managing risk and being involved in the safeguarding process.
- Experience in problem solving and evidencing decisions in a timely manner

Qualifications & Training

- Social Work qualification or equivalent i.e. MA or BA in Social Work, Dip SW CQSW or CSS.
- Current registration with the Social Work England.
- A commitment to continuous professional development.
- A current driving licence and access to a car or means to mobility support.
- A willingness to undertake relevant training as required by the Local Authority.

