

## PERSON SPECIFICATION

### Post Title: Legal Manager (Legally Qualified)

Qualifications and Experience			
Criteria	Essential	Desirable	Method of Assessment
<b>Qualifications and Education</b>	<p>Degree and relevant legal professional qualification in legal practice</p> <p>Admission to legal professional body (Solicitor, Barrister, FLEEx) . Current practicing certificate (or equivalent) or the ability to obtain one.</p>	Masters Degree in Law	Certificates
<b>Key Competencies</b>	<p>Legal</p> <p>Commercial</p> <p>Project management and delivery</p> <p>Public Procurement / State aid</p>	<p>Advanced -contract management</p> <p>Local Government Decision Making</p>	Application and interview
<b>Experience and knowledge</b>	<p>Solid experience of managing your own caseloads to legal professional standards, probably gained in private practice or inhouse industry or Local Government.</p> <p>Drawing up and negotiating a wide range of commercial contracts</p> <p>Drawing up and negotiating funding agreements</p> <p>Significant procurements</p> <p>Commercial negotiations, including multi-disciplinary projects.</p> <p>Partnering arrangements and service contracts.</p> <p>Procurement processes, at all stages of planning, programming and delivery.</p> <p>Understanding of State Aid Rules.</p>	<p>Advising on and helping to resolve contentious legal and commercial issues.</p> <p>Post-contract management. Acting as "intelligent client"</p> <p>Procurement and management of consultancy support</p> <p>Regulatory advice, including state aid, Freedom of Information, Data Protection Act, public and corporate governance.</p> <p>Experience working as a local authority Monitoring Officer/ Deputy Monitoring Officer.</p>	Application

	Corporate Governance/ Company secretarial		
<b>Skills</b>	<p>Commercial awareness, with strong analytical skills and aptitude for developing innovative solutions to complex problems.</p> <p>Strong personal organisational skills.</p> <p>Good negotiation, interpersonal and communications skills.</p> <p>Ability to work successfully with a wide range of public and private sector partners and stakeholders.</p> <p>Ability to advise and influence a wide range of audiences, including through constructive challenge.</p> <p>Networking, partnership, advocacy, negotiating and presentation skills that are persuasive and influential on others.</p> <p>Ability to operate effectively within the democratic process, with the acumen and skills to develop productive working relationships with staff within Tees Valley councils and development corporations.</p>	Confident line management skills	Interview
<b>Personal Attributes</b>	<p>Pro-active, motivated and well-organised with a drive for achievement.</p> <p>Strong communicator.</p> <p>Energy, stamina and resilience.</p> <p>A high degree of personal integrity.</p> <p>Awareness of the need of customers, partners and other stakeholders.</p>		Interview