



Job profile

Roadman/ HGV Driver

Grade E

Group: Housing, Environment and Healthy Communities

Service: Highways and Waste

Location: Various sites within Gateshead

Line Manager: Highways Assistant Manager

Car User Status: N/A

Job Purpose

The requirement of the Roadman/HGV driver operative is for the purpose of assisting the Highways teams deliver the essential services, meet demands and complete works orders and client requests in a timely manner and also assist with the, installing, repairing and fabricating items; ensuring availability and functioning of required items/materials; ensure the machinery and equipment is well maintained, with good housekeeping on site and ensuring Health and Safety standards are adhered to.

We are proud of our success in delivering cost effective highway related services and due to continued planned growth we are seeking to appoint a Roadman/HGV driver operative within a multi-organisational team.

All training for the post, with regards to the HGV & CPC training will be provided by the Council.

The key roles of this post will include:

1. To effectively assist the chargehand/Mason pavior in co-ordinating & supervising employees engaged in the delivery of Highways Construction projects and Maintenance Works.
2. Operate Vehicle, plant and machinery safely and effectively, with ensuring the equipment is well maintained.
3. All Health and Safety issues are recorded and submitted to the assistant manager and any other related-related issues within all appropriate HR guidance/legislation.



4. To deliver, handle, monitor & collate all goods and service delivery orders and materials and store away in a structured & safe manner.
5. To assist in the delivery of programmes and progress.
6. To ensure compliance with appropriate specifications.
7. To deliver quality services with an appropriate framework (e.g. Best Value, Q.A.).
8. Ensure the vehicle, machinery and equipment is maintained, used and working in the appropriate condition ensuring safeguards are in place and PPE is worn.
9. Assist other trades personnel as may be required for the purpose of supporting them in the completion of their work activities.
10. Other reasonable tasks in line with operational needs and commensurate with the grade.
11. Willing to undertake specific training associated with the role.
12. To motivate, guide, and or train other members of the team, although this responsibility does not require any specially developed training.



Knowledge & Qualifications

Essential:

Experience

- Working in the highway maintenance or construction industry
- Ability to operate plant and machinery
- Forward thinking

Qualifications

- CSCS H&S compliance card or equivalent
- Driving licence

Desirable:

Experience

- Supervising and organising others
- IT Literate for potential Mobile working devices.
- Construction Health and Safety legislation in relation to highways works

Qualifications

- To hold HGV licence or currently working towards gaining this qualification
- A NRSWA Operative Certificate



Competencies

Customer Focus

Puts the customer first and provides excellent service to both internal and external customers

Communication

Uses appropriate methods to express information in a clear and concise way to make sure people understand

Team Working

Works with others to achieve results and develop good working relationships

Making things happen

Takes responsibility for personal organisation and achieving results

Flexibility

Adapts to change and works effectively in a variety of situations

Learning and Development

Actively improves by developing and applying new skills and knowledge and learns from past experiences