

PERSON SPECIFICATION- Catering Assistant (maternity cover)

The successful candidate will meet the following person specification. Please note that the listed criteria will form the basis of the selection process. Applicants should address all elements of the Person Specification, indicating experience and where appropriate citing supporting examples within their application.

Qualifications & Training	Essential/Desirable	How Identified
<input type="checkbox"/> Willingness to develop new skills and undertake appropriate training	E	Application form/Interview
<input type="checkbox"/> Record of recent up to date and relevant catering qualifications	E	
Knowledge & Experience	Essential/Desirable	How Identified
<input type="checkbox"/> Experience of working within a school environment in similar a role	D	Application form/Interview
Skills & Key Criteria	Essential/Desirable	How Identified
<input type="checkbox"/> Good organisational skills	E	Application form/Interview
<input type="checkbox"/> Ability to prioritise workload	E	
<input type="checkbox"/> Excellent communication skills	E	
Personal Attributes	Essential/Desirable	How Identified
<input type="checkbox"/> Highly motivated	E	Application form/Interview
<input type="checkbox"/> Ability to work outside normal Academy hours in line with the Academy and Trust needs	E	
<input type="checkbox"/> Ability to relate well to children		
Equal Opportunities	Essential/Desirable	How Identified
<input type="checkbox"/> Candidates should indicate an acceptance of, and a commitment to, the principles of the Academy's Equal Rights policies and practices as they relate to employment issues and to the delivery of services to the community	E	Application form/Interview
<input type="checkbox"/> Commitment to equal opportunities policies relating to gender, race and disability in an educational context	E	
Safeguarding	Essential/Desirable	How Identified
<input type="checkbox"/> Commitment to the protection and safeguarding of children and young people	E	



<input type="checkbox"/> Has up to date knowledge of relevant legislation and guidance in relation to working with young people	D	Application form/Interview
<input type="checkbox"/> No disclosure about criminal convictions or safeguarding concern that makes applicant unsuitable for this post	E	