

Main duties and responsibilities

Post Title: Key Stage 2 Teacher (Maternity Cover)	
Teaching	<ul style="list-style-type: none"> • To deliver the curriculum relevant to the age range and subjects that you teach • To prepare and develop teaching materials as appropriate and liaise with departmental heads on their effective delivery • To be accountable for the attainment, progress and outcomes of the pupils you teach • To build on pupils' prior learning and build on this demonstrating good pedagogical understanding • To have a clear understanding of the needs and barriers to learning of all pupils who are SEND, more able, EAL or disadvantaged pupils • To use assessment procedures effectively and efficiently to ensure pupils make good progress • To give both written and oral feedback regularly and encourage pupils to respond to feedback • To set regular homework in accordance with school policy
Behaviour & Safety	<ul style="list-style-type: none"> • To establish and maintain a stimulating environment for pupils based upon mutual respect • To follow school behaviour policy and promote the school ethos at all times • To manage classes effectively and safely to promote positive relationships, motivation and challenge • To promote yourself as a positive role model to pupils and staff at all times • To carry out relevant duties of outdoor supervision within the remit of the current Teachers' Pay and Conditions Document
Collaboration	<ul style="list-style-type: none"> • To participate fully in relevant meetings and CPD opportunities in school relating to pupils, curriculum, pastoral care and general school organisation • To work collaboratively with colleagues and share good practice • To cover for other teachers within the remit of the current Teachers' Pay and Conditions Document
Wider professional responsibilities	<ul style="list-style-type: none"> • To deploy support staff in your lessons effectively and efficiently • To communicate effectively and sympathetically with parents and carers with relation to pupil achievement, wellbeing and pastoral support • To work effectively with external agencies where appropriate • To make a positive contribution to the life and ethos of the school
Administration	<ul style="list-style-type: none"> • To register attendance and report absence of pupils at the start of the school day, during the school day and for after school clubs • To participate in and carry out any administrative or organisational tasks within the remit of the current Teachers' Pay and Conditions Document
Professional development	<ul style="list-style-type: none"> • To regularly review your own practice and its impact on pupil attainment and progress and respond to feedback from leadership • To participate fully in whole school training and development activities as outlined through schools appraisal • To play an active role in school research projects to improve teaching and learning and maintain high standards

All duties and responsibilities may change over time