

#TRANSFORMINGLIVES

Recruitment Pack

Lecturer – Brickwork



Welcome and thank you for accessing this recruitment information pack.

Hartlepool College of Further Education is an exceptional college and we can trace our history back to 1849 – over 170 years. In this time the College has built up a reputation as one of the country’s leading providers of vocational and technical education and this has afforded us the opportunity to deliver our mission – Excellence in further and higher education to transform students’ lives.

Staff are aware of the College’s history and that is incumbent on us, as the current custodians of the College, to do all we can to ensure the foundations are laid for the next 170 years – and beyond.

Times are exciting for the College with opportunities for further growth and development via the recent Further Education White Paper, announcements made in the March 2021 Budget and as the economy rebounds from the impact of coronavirus.

We moved into our current premises in 2011 and since this time investment has been made to ensure the facilities remain exceptional. This environment, which high on aspiration and a source of civic pride, helps us drive the high expectations we have of all our students. High expectations and standards of behaviour are also expected off all staff as the College embraces a culture of improvement, growth and development.

The College’s curriculum is closely linked to the strategic economic priorities of the Tees Valley Combined Authority and North East Local Enterprise Partnership. We are proud of the work we do and feedback from students and employers is both a source of satisfaction and growth potential.

Thank you once again for visiting this site and in this recruitment pack you will find information related to:

- **The job description and person specification.**
- **The College’s approach to recruiting ex-offenders.**
- **Reasons to work at the College**
- **The College’s mission, expectations and behaviours**



Darren Hankey,
Principal and Chief Executive,
Hartlepool College of Further Education

Job Description: Lecturer – Brickwork

Post Title: Lecturer – Brickwork

Reporting To: Head of Construction and the Built Environment

Salary: Up to £33,852 per annum (pts 15-35)

Hours: Full-time Holidays: 47 Days per annum

Main Duties And Responsibilities

- Prepare and deliver classes and workshops in line with industry standards and exemplary practice as highlighted in the College's Teaching, Learning & Assessment handbook
- Prepare and deliver courses for commercial clients
- Contribute to the College initial assessment activities to clearly identify learners' starting points
- Provide assessment and checking of learner work to agreed national standards including clear and robust feedback
- Monitor learner progress throughout the year providing useful, concise and supportive feedback on how to improve and achieve
- Be prepared to be a designated course tutor or qualification verifier depending on skills, experience and qualifications
- Work co-operatively as part of the School working towards creating a reputation for excellence
- Attend and contribute to team/School meetings as required
- Contribute to School and College student recruitment activities such as Open Days
- Embrace the College's RESPECT values and values associated with new ways of working
- Promote and implement the policies of the corporation to ensure the efficient operation of its business and the welfare and interests of its students and employees commensurate with the grade of the post.
- To perform such duties consistent with the position as may be required by the Principal from time to time.

Person Specification

Post Title: Lecturer – Brickwork

It is expected that the successful candidate will be able to meet the following criteria:

Criteria	Essential (E) or Desirable (D)	Where assessed
1. Fit with the College's behaviour expectations and ethos	E	i, ii and iii
2. Teaching qualification and QTLS, or willing to work towards within an agreed timescale	D	i
3. In the absence of above, demonstrate the ability to prepare and deliver a short teaching session to students on an agreed subject	E	i, ii
4. Advanced skills qualification such as NVQ 3, EAL Diploma L3 or C&G L3 in Brickwork or Trowel Occupations	D	i
5. Assessor award	E	i
6. Verifier award	D	i
7. Demonstrable track record of delivering outstanding outcomes for learners especially in terms of success rates	D	i, iii
8. Demonstrable record of working with apprentices, employer partners or commercial clients in attaining environment	D	i, iii
9. Good IT skills to support both administration duties and to enhance teaching, learning and assessment practice	E	i, iii
10. Strong organisational skills to manage diverse and conflicting priorities proactively	E	i, ii and iii
11. Exemplary oral and written communication skills	E	i

i – application form/letter (qualifications to be verified if successful)

ii – work-related activities

iii – interviews