

**Post Title:** Community Worker – SHINE AA1668

**Evaluation:** 545 points

**Grade:** N7

**Responsible To:** Team Manager

**Responsible for:** N/A

**Job Purpose:** To work with women in Newcastle, including those from ethnic minority communities and other marginalised women, Lesbian and Bisexual women and Trans women, to assist them in identifying their needs regarding safer sex and HIV infection, and to assist in developing strategies and taking action to meet these needs.

**Main Duties:** The following list is typical of the duties the post holder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time.

1. Make contact with women in targeted community groups including those from ethnic minority communities, Lesbian and Bisexual women, Trans women and other marginalised women/ women from marginalised groups.
2. Plan and monitor outreach work with women.
3. Assist women in developing and sustaining groups and networks which can address and act upon issues in relation to sexual health improvement and HIV prevention, and to maximise community participation through use of community development methods.
4. Facilitate service development through the assessment of the needs of women, and to assist other statutory and voluntary service providers to develop strategies to meet these needs. This will include facilitating the participation of women within the work of the project and with other agencies.
5. Offer specialist one-to-one advice and support to individual women on sexual health and HIV.
6. Provide relevant training, advice and guidance about the needs of women in relation to sexual health promotion and HIV prevention to other relevant service providers and organisations.
7. Produce and distribute printed information and resources relevant to women. Give advice & guidance on relevant policies & procedures.

8. Publicise specialist services, both to women themselves, and to other general service providers.
9. Provide written reports on the service development, to assist with the performance management data, monitor and contribute to the evaluation and development of work by reporting back verbally and in writing to the Team Manager.
10. To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.