

Technical Specialist (Capital Investment, Projects)

Part A:

The following criteria (experience, skills qualifications) will be used to short list at the application stage:

Essential

- Broad technical background and experience. Degree level education or equivalent experience
- Demonstrable experience of successfully delivering projects, in a client role or equivalent.
- Demonstrable experience of successfully engaging with external stakeholders and other organisations within the context of project delivery.
- Evidence of collaborative working with internal and external partners.
- Experience of managing risk in the delivery of projects.
- Detailed understanding of project management tools and methodologies
- Experience of analysing complex information from a range of sources
- Experience of producing specifications, project appraisals and implementing financial and output monitoring mechanisms
- Self motivated with the ability to positively influence others
- Ability to work to deadlines and a varying workload with competing demands

Desirable

- Ability to engage effectively with external partners and stakeholder organisations and services
- Experience of developing and implementing communication plans

- Evidence of inclusive approach with the interpersonal skills to support partnership working projects
- Ability to manage resources effectively to achieve project outcomes
- Experience of the effective management of budgets
- Demonstrable experience of a range of delivery models and project procurement routes
- IT Skills including thorough knowledge of MS Office applications and Microsoft Project
- Knowledge of local authority structures and processes

Part B

The following criteria will be further explored at the interview stage:

- Experience and knowledge of the current policy setting for local government
- Understanding of the principles and practice of project and risk management
- Credibility with a wide range of partners
- Persistence and determination
- Ability to represent the Council's interests effectively when dealing with external partners and advisers.
- Experience of working with multi-functional teams
- Committed to personal learning and professional development
- Commitment to equality and diversity through delivery of effective public services

Additional requirements

Occupational Health clearance