

Part A

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

Essential

- Well developed interpersonal skills
- Capable of dealing effectively with staff, delegates and visitors to the premises
- Flexible with regard hours of work
- Ability to undertake basic cleaning tasks
- Capable of regular stooping, bending, lifting and carrying of equipment, materials, furniture and climb ladders.
- Ability to work with limited supervision
- Spoken English
- Ability to undertake written and spoken instructions
- Good time management skills to prioritise workload.

Desirable

- Basic range of DIY skills
- BICS
- Security, building maintenance and caretaking experience.
- Knowledge of cleaning standards

Part B

The following in addition to the criteria stated in Part A will be further explored at the interview stage:

Commitment to Equality

Additional Requirements

- Enhanced CRB clearance