Langley Park Primary School

Person Specification: SEND Teaching Assistant Grade 3 – 32.5 hours term time plus 2 weeks

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|  | **Essential**  | **Desirable** |
| **Qualifications/Attainments** | * Level 3 qualifications i.e. NVQ, NNEB, CACHE (or equivalent)
* Secure numeracy and literacy skills
 | * GCSEs in Maths and English
* A valid First Aid Certificate
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| **Experience** | * Experience of working in a school environment with children with SEND
* Involvement in leading activities to help children with their learning, for example with individuals or small groups
* Experience of developing and amending a programme of work to support a child’s learning (under the direction of a teacher)
* Experience of supporting children’s learning through play
 | * Experience of providing feedback to parents/carers about their children, for example about their well-being, learning, what they have been doing at school today.
* Experience of liaising with other professionals, for example Speech and Language Therapists,
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| **Skills, Knowledge, Aptitude** | * Ability to relate well with children and adults
* Ability to work within the LA and School’s policies and guidelines (for example Child Protection, Behaviour Policy)
* Ability to use initiative
* A willingness to work co-operatively with a wide range of professionals
* Good verbal and communication skills
* Ability to adapt tasks/activities for an individual
* Support the teacher in monitoring, assessing and recording pupil progress
* Support learning by arranging/providing resources for lessons and activities (under the guidance of the teacher)
* Skills to support the teacher in behaviour management and keeping children on task
 | * A working knowledge of the Early Years Foundation Stage, National Curriculum Key Stages and current issues in Education.
* Knowledge of Read, Write, Inc
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| **Personal Requirements** | * Sensitive to the needs of children and their parents
* A professional approach to their role in school and an ability to set a good example to our children in terms of their manners, relationships with colleagues and approaches to learning
* Ability to work as part of a team
* Calm, positive, patient approach
* Committed to continuous professional development
* Ability to keep pupil information confidential, ie not to share details about children outside of school
* Willingness to support children with basic self-care needs (when necessary) such as toileting, medication, dressing and undressing for PE.
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