

JOB DESCRIPTION

Post title: KS2 Lead
Academy: Academy 360
Reporting to: Principal
Salary/Pay range: £44,331 (equivalent to L3)
Hours of work: Full time

Purpose of Job

To lead and manage the primary foundation curriculum

Main Duties and Responsibilities

- Working with the Head of School (HoS) and staff in all key stages team to ensure continuity and progression in the curriculum.
- Working with relevant external agencies and school improvement partners.
- Monitoring the quality of teaching and learning as part of the extended leadership team role.
- Establishing good professional relationships to promote development and effective delivery of the curriculum, assessment and maximise achievement.
- Assisting in the development and implementation of school policies and the school improvement plan.
- Carrying out the duties of a class teacher.
- Become a committed and supportive member of the primary extended senior leadership team and strive for school improvement.
- Establishing good relationships, encouraging good working practices and supporting, challenging and leading teachers and support staff within the KS2 and primary team.
- Communicating with parents about children including what is happening across the primary school with effective use of social media when appropriate.
- Being responsible and accountable for securing good levels of pupil achievement and progress across the KS2 and primary school with support of the extended leadership team and HoS.
- Raising and addressing any areas of underachievement and inconsistencies within school with support of the extended leadership team and HoS.
- Analysing and using relevant assessment information to set targets for improvement across the school with support of the extended leadership team and HoS.
- To use data analysis effectively (national/local), school data and inspection data to inform policies, teaching and learning and whole school improvement.
- To interrogate termly data, identify areas of poor performance and take effective action to remedy and work towards reducing underachievement
- Leading and developing the teaching practice of others across primary with support of the extended leadership team and HoS.
- Knowledge of good management practice and school improvement strategies.
- Evidence of ability to manage staff and systems and resources.
- Be responsible to the Head of School Primary.

Health & Safety

- Ensuring that area of work complies with legislation relating to Health & Safety and observe and implement specific responsibilities in relation to these matters as detailed in the Policy for Health & Safety.
- Provide support in an emergency or evacuation situation, in a calm professional manner. Actively provide information to any emergency service when requested to do so.

Safeguarding

- Be aware and familiar with academy policies and other guidance on the safeguarding and promotion of wellbeing of children and young people. Taking appropriate action in accordance with academy policies and Keeping Children Safe in Education 2020 where required.