

JOB DESCRIPTION

Post Title:	North East and Yorkshire Energy Hub Manager
Post Reference:	TVCA 169
Grade:	NJC Grade P
Duration:	Fixed Term until 31 st March 2023
Responsible to:	Innovation and Technology Manager

Job Purpose

An exciting opportunity has arisen within the Tees Valley Combined Authority for an Energy Hub Manager is to manage the North East and Yorkshire Energy Hub. The Energy Hub is aimed at developing and deploying energy projects within LEPs and Combined Authorities, increasing capacity and delivery. This role is funded by The Department for Business, Energy and Industrial Strategy (BEIS).

The North East and Yorkshire Energy Hub consists of Tees Valley Combined Authority, North East LEP, York and North Yorkshire LEP, Hull and East Riding LEP, West Yorkshire Combined Authority, South Yorkshire Combined Authority.

This role will lead the operation and strategic direction of the Hub to ensure it operates effectively, that it delivers on the aims of the Hub model, and that the Hub is effectively represented with government, with other energy hubs, and externally.

Duties & Responsibilities

1. To manage the Energy Hub ensuring effective delivery & development of energy projects.
2. Act as the main point of contact for the Energy Hub with both internal and external stakeholders.
3. Ensure the KPIs of the Hub are progressed and met, provide quarterly reports to the Board on progress against KPIs. Where KPIs are not projected to be met, provide the Board with recommendations on remedial action.
4. Lead the liaison between the Energy Hub and Central Government, with other Energy Hubs, and with a wide variety of stakeholders from contractors to universities.
5. Develop strategic relationships with key stakeholders including Northern Gas Networks, Northern Power Grid, NP11, and Transport for the North.
6. Ensure the Energy Hub not only delivers KPI targets, but also the overarching goal to increase development and deployment of energy projects within the region.
7. Recommend and establish Energy Hub structures and delivery models to effectively deliver support to energy projects, constantly review these structures and gain consensus for any changes.
8. Advise the Energy Hub Board with decision making regarding project prioritisation and spend allocation.
9. Identify and lead joint working between LEPs within the Hub and between other Hubs. Develop a range of contacts and leverage expertise within and external to the hub.