



Job profile

School Crossing Patrol

Grade B

Group: Communities and Environment

Service: Development and Public Protection

Line Manager: Road Safety Officer

Job Purpose

To stop traffic and ensure the safety of children crossing the road at a designated point between specified times. The discharge of these duties must not be to the detriment of the welfare of road users.

Principal duties and responsibilities:

- To carry out the Council's policy with regard to the SCP Service which includes all Health and Safety procedures, and reporting of accidents and incidents.
- To use all uniform and equipment provided for your safety, the safety of children and all other members of the public, especially when stopping traffic on the Highway.
- To maintain control over pedestrians who are awaiting your instructions to cross.
- To report any problems or difficulties to the Manager of the School Crossing Patrol Service.
- To be aware of and comply with all relevant codes of practice and provisions in the Highway Code.

Special factors:

- This is a term time position requiring holidays to be taken during periods of school closure.
- Good punctuality and attendance are essential otherwise children may be at risk.
- The post is categorised as a regulated activity so therefore is subject to a criminal check being carried out by the Disclosure and Barring Scheme (DBS)
- The post is subject to a satisfactory pre-employment medical.
- The post holder maybe required to attend, from time to time, training courses or other meetings as required by his/her own training needs and the needs of the SCP Service.



Physical requirements:

- To be physically able to move on and off the road. (to be able to respond rapidly if required).
- To be able to work in all weather conditions.
- To be physically fit and able to deal with emergency traffic situations as they relate to the crossing of pedestrians and yourself.
- To be physically and mentally able to judge and foresee dangerous situations and to be alert and able to respond rapidly.
- To be able to look and see unsafe traffic situations in all directions.
- To be able to hear potential unsafe traffic situations that may be out of immediate vision.
- To be able to hold in one hand the SCP sign, weighing up to 2 kilos, in all weathers.

Working Conditions:

- Lone working.
- Required to stand throughout duty period (Average duty time up to one hour).
- Working conditions may be arduous requiring SCP to be outside in all weather conditions.
- Exposure to traffic fumes.



Knowledge & Qualifications

| Attributes | Essential | Desirable |
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| Qualifications | | |
| Vocational Training | | Driving Licence First Aid |
| Work-related Experience (paid or un-paid) | | Previous experience of working with children and /or the public |
| Specialist Knowledge | Good understanding of road use and traffic awareness | |
| Job-related Skills | Punctuality Meets physical requirements of the job | |
| Personnal Skills | Dependable Honesty Smart Appearance Good Communicator Good Community Spirit Reliable | |
| Special Working Conditions | Ability to travel to SCP site Willingness to attend regular health checks where appropriate Willingness to undergo further training | Home telephone/mobile telephone |



Competencies

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| Customer Focus | Puts the customer first and provides excellent service to both internal and external customers |
| Communication | Uses appropriate methods to express information in a clear and concise way to make sure people understand |
| Team Working | Works with others to achieve results and develop good working relationships |
| Making things happen | Takes responsibility for personal organisation and achieving results |
| Flexibility | Adapts to change and works effectively in a variety of situations |
| Learning and Development | Actively improves by developing and applying new skills and knowledge and learns from past experiences |