**Person Specification**

**Job title: Building Control Manager (Technical Lead)**

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| **Criteria Type** | **Essential Criteria Only** | **Method of Assessment** |
| **Qualifications** | 1. A degree in an appropriate subject plus 7 years experience | Application form/certificates |
| **Professional Registration/Membership** | 1. Membership of a professional body such as RICS, CIOB or CABC and 7 years experience. | Application form/certificates |
| **Experience** | 1. Candidates should have extensive previous building control experience and extensive technical knowledge. 2. Have a thorough knowledge of the Building Act 1984 and the associated legislation relevant to building control. Including the ability to interpret legislation and guidance in relation to building control and related matters. 3. Lead and assist Control colleagues deal with changes in legislation, process and procedures in order to ensure compliance with the Building Regulations, related legislation and guidance. 4. Possess the skills to assess plans and carry out site inspection for the purposes of compliance with building regulations on residential and highly complex, non domestic projects. 5. Experience of leading a team and managing a budget. | Application form/Interview |
| **Skills, Knowledge, Ability (including ability to develop knowledge, skill or experience)** | 1. Must have good organisational skills and be able to deal with conflicting work load priorities and deadlines. 2. Manage the workloads of the team and ensure appropriate deadlines for workload are met. 3. Work effectively with a range of stakeholders to build relationships, find common solutions and develop and maintain clear working objectives. 4. Prepare and present reports, presentations and briefings to a variety of audiences. 5. Ability to work as part of a team and autonomously. 6. Ability to coach and mentor staff. 7. Ability to work outside of normal working hours. 8. Understanding of future changes to building regulations and related legislation | Application form/Interview |
| **Work Related Circumstances/Values of the Council** | Commitment to Equal Opportunities  Compliance with health and safety rules, regulations and legislation  Ability to meet the travel requirements of the role | Application form/Interview |