

RICHMONDSHIRE DISTRICT COUNCIL

PERSON SPECIFICATION

Senior Development Management Officer

Criteria will be assessed via the submitted application form (A), and Interview (I)

	Essential	Desirable
Qualifications	1. Educated to degree level in a relevant subject or demonstrable practical experience in a similar role. (A)	a. Membership of RTPI (A)
Experience	2. Experience of dealing with Major Planning Applications. (A&I) 3. Experience of the Planning Appeal Process. (A&I) 4. Experience of dealing with elected Councillors. (A&I) 5. Demonstrable experience of working within a Planning Team. (A) 6. Minimum 3 years post qualification experience with demonstrable achievement in professional work. (A)	b. Experience of dealing with Strategic Planning Applications. (A&I) c. Experience of presenting to Planning Committee. (A&I) d. Experience of staff management 1-1's and Appraisals. (A&I) e. Experience of Enforcement process and procedures. (A&I)
Knowledge	7. Understanding of planning legislation. (A&I) 8. Knowledge of NPPF/NPPG. (A&I) 9. Planning Law and Development Management procedures. (I)	f. Development and application of I.T. systems for Development Management. (A&I)
Personal Aptitudes and skills	10. Good analytical, communication and presentation skills, both written and oral, including report writing and the giving of presentations. (I) 11. Ability to work to tight deadlines under minimal supervision. (A)	g. Personal drive to secure the best outcomes for customers and partners. (A&I) h. Willingness to take the initiative and drive through improvements. (A&I)
Disposition	12. Demonstrable commitment to equal opportunities (I) 13. Ability to be sensitive to the political and organisational nature of public, private and third sector bodies. (I)	
Other requirements	14. Ability to attend meetings and events outside normal working hours. (I) 15. Possession of a full driving licence and access to a car. (A) 16. Comply with the Council's policies, including its Equalities and Diversity Policy. (I)	