

### BISHOP CHADWICK CATHOLIC EDUCATION TRUST

**PERSON SPECIFICATION**

**POST TITLE:** IT Engineer

**GRADE:** Band 5

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|  | **ESSENTIAL** | **DESIRABLE** | METHOD OF ASSESSMENT |
| **Educational Attainment** | * Qualified to NVQ3/A Level or above in IT or IT equivalent qualification, or equivalent in a relevant field.
* 5 GCSE’s A-C including Maths and English.
 | * MCSA Windows Server 2012/2016
* Cisco CCNA
* ITIL Foundation
* Microsoft or CompTIA qualification such as MCP, A+, or Network+
 | * Application form
* Certificates
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| **Work Experience** | * Significant experience of working in ICT Support
* Experience of working with Client Server networks
* Experience of supporting hardware and software (organising returns, fault finding etc)
* Experience in managing/maintaining Windows servers specially Active Directory, Group policies, DNS, DHCP
 | * Experience of working in a school environment
* Experience of working with third party network management tools
* Experience of administering Wordpress websites
* Experience of cashless catering systems/income management systems
* Knowledge of SCCM for imaging, Apple Mac Server operating system and imaging iMacs.
* Knowledge and understanding of print management solutions e.g. PaperCut
* Knowledge and experience of Microsoft Exchange and mailbox management
* Experience of troubleshooting Remote Desktop Services
* Knowledge of IP CCTV systems, SAN, Veeam, MS DPM and Hyper-V infrastructure.
 | * Application form
* Interview
* References
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| **Knowledge/****Skills/****Aptitudes** | * Knowledge and understanding of the latest MS Windows operating systems
* Knowledge and understanding of Layer 3 networks, VPN, VLAN, VoIP, wireless LAN
* A good understanding of local area networks
* Able to set-up and install a varied range of hardware and software
* Good written and verbal communication skills
* Proven track record of effective Problem Management
* Excellent communication, organisational and time management skills; ability to convey complex, technical information with clarity to a range of audiences
* Have a willingness to demonstrate commitment to the values and behaviours which flow from the Bishop Chadwick Catholic Education Trust ethos
* Positive approach to change and continuous improvement and ability to support and manage others through change
* Evidence of excellent relationships with young people and adults
* Ability to develop productive working relationships with all stakeholders
 | * Able to set-up network infrastructure and fault find where applicable
* Awareness of the e-safety agenda
 | * Interview
* References
* Technical Scenarios (written assessment)
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| **Disposition** | * Flexible approach to work
* Committed to further development/learning new skills as required
* Committed to the principles of equality and diversity
* Supportive of the catholic ethos of the school
* Able to work well as part of a team
* Able to manage own workload
* Able to work to tight deadlines
* Enthusiastic approach to Customer Service
* Personal Integrity, honesty and sound judgement
 |  | * Interview
* References
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| **Circumstances** | * Full current driving licence or access to a means of mobility support
* Enhanced clearance from the Disclosure and Barring Service
 |   | * Application form
* DBS check
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