**JOB DESCRIPTION**

**CHILDREN SERVICES**

**JOB TITLE:** Safeguarding Supervision Manager (School DSL’s)

**DIVISION:** Children’s and Joint Commissioning – Quality and Review

**GRADE:** BAND 14

**RESPONSIBLE TO:** Head of Quality and Review

**POST REFERENCE:**  107707

**Purpose of Post**

To ensure the provision of an effective and comprehensive social work supervision service to Designated Safeguarding Leads in schools.

To contribute to the development and implementation of safeguarding supervision processes within schools across Hartlepool and Stockton-on-Tees. To work within the Council and in partnership with other relevant agencies, contributing to implementation, review and monitoring as appropriate.

All staff will be expected to consider their role in the context of the objectives that the Department is working towards and to constructively contribute to the continuous improvement, performance management and best value culture and also in the interagency context of the department’s work.

**Key Relationships**

1. All staff will be expected to promote team working within their particular staff group/service area but also across the Department as a whole, with corporate colleagues, with staff from other agencies and representative groups and working with elected Members as appropriate.

2. All staff will be expected to consider their role in the context of the objectives that the Department is working towards and to contribute constructively to continuous improvement performance management and best value culture and also the interagency context of the Department’s work.

Additionally, key relationship for this post will be:-

#### - Head Quality and Review

- Assistant Directors of Education (Hartlepool and Stockton-On-Tees)

### - HSSCP Business Manager

- Administrative Staff

- Partner Agencies

- School Designated Safeguarding Leads

**Main Duties and Responsibilities**

1. Lead regular, structured one-to-one / group supervision sessions with DSL’s in schools across Hartlepool and Stockton-On-Tees; encouraging reflexive practice.
2. Ensure that DSL’s carry out their duties to a high standard in accordance with the policy and procedures of the department and standards set down in legislation, guidance and regulations.
3. Ensure that robust, timely and meaningful assessments of need are completed leading to effective intervention, service delivery and review processes that improve outcomes for children and young people.
4. Create learning opportunities for DSL’s by identifying appropriate cases and regularly holding reflective discussions about their practice.
5. Ensure services are delivered in partnership with children, young people and their families and that they are actively engaged in the assessment, planning and review process.
6. Ensure services are delivered in collaboration with other agencies and organisations delivering services to children that reflect the team around the child approach.
7. Manage resources including work allocation, quality assurance, and the provision of supervision.
8. Ensure a good quality of service is provided to children and families in order to impact on positive outcomes for children and to have a responsibility for monitoring and improving practice.
9. Ensure that DSL’s have the tools and competency required to undertake the task to meet standards set.
10. Feedback to the Head of Quality/ other key leads and review any problems in relation to the effective provision of the service and / or policies processes.
11. Any other duties of a related nature, which might reasonably be required and allocated by the Head of Quality and Review.

Changes

Over time Council services change and develop. This can impact upon the main duties and responsibilities of the role, and subsequently the post holder, who will be required to adapt. Any changes will be appropriate to the grading of the post and will be made in discussion with the post holder.

Date: May 2021

**HARTLEPOOL BOROUGH COUNCIL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. IF THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES THEN A DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.**