

**MARLBOROUGH PRIMARY SCHOOL**

**Agreed Job Description for Class Teacher**

Job Title: Class teacher

Salary: Main Pay Spine

Hours: 1.0 FTE

Job Location*:* Marlborough Primary School

Directorate: Children’s Services

Responsible to: Head Teacher Mrs L Ford

**MAIN PURPOSE OF THE POST**

**Core standards for those teachers at Main Scale**

**Principal Responsibilities**

* To support the ethos, values and aims of the school community
* To contribute to and follow the agreed policies of the school
* To comply with the schools Health and Safety policy and undertake appropriate risk assessments
* To have high expectations of themselves and all pupils and to act as an example to pupils within the school environment
* To contribute to the evaluation and monitoring of the school curriculum
* To work as a member of a team and to contribute positively to effective working relationships within the school
* To engage actively in performance management and professional development

**Main Duties**

* To plan and deliver appropriate, broad balanced, relevant, differentiated and challenging lessons to pupils appropriate to their needs
* To assess, record and report on aspects of pupils’ standards, progress and development
* Contribute to raising standards of pupil attainment
* To encourage high standards of behaviour so effective learning can take place and good relationships can be formed within the school community
* To contribute to whole school planning activities
* To work effectively with support staff
* To develop their subject knowledge and expertise keeping up to date with national developments, teaching practice and methodology to support pupils in achieving high standards
* To ensure that they provide effective curriculum coverage, continuity, progression and challenge
* To assist in the monitoring and evaluation of subject delivery through eg. work scrutiny, resource audits, data analysis
* To manage their classroom resources effectively
* To take part with colleagues in developing a subject area, possibly music

**PROFESSIONAL RESPONSIBILITIES**

The post holder will be required to exercise his/her professional skills and

judgment to carry out, in a collaborative manner, the professional duties

as agreed between the member of staff and the Headteacher.

The post holder must act in compliance with data protection principles in respecting the privacy of personal information held by the council

The post holder must comply with the principles of the Freedom of Information Act 2000 in relation to the management of Council records and information

The post holder must carry out their duties with full regard to the Council’s Equal Opportunities Policy, Code of Conduct, Child Protection Policy and all other Council policies

The post holder must comply with the Council’s Health & Safety rules and regulations and with Health & Safety legislation.

Name of Author: L. Ford

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