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| **Job Description** |
| **Post title** | Casual Interventions Teacher |
| **Grade** | MPS6 |
| **Service** | Children and Young People’s Service |
| **Service Area** | SEND & Inclusion |
| **Reporting to** | The postholder will report to the Educational Health Needs Team Leader |
| **Location** | You will be required to work in a range of schools, colleges and independent private providers. Your work will also involve home and community locations. You may be required to work at any Council workplace within County Durham. |
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| **DBS** | This post is subject to an Enhanced disclosure. |
| **Flexitime** | This post is not eligible for flexitime. |
| **Politically restricted** | This post is not designated as a politically restricted post in accordance with the requirements of Section 1(5) of the Local Government and Housing Act 1989 and by regulations made from time to time by the Secretary of State. |

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| **Description of role** |

The post holder will implement the processes and strategies for those ill pupils who are referred to EHN and for those pupils requiring individual bespoke teaching packages.

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| **Duties and responsibilities** |

* Undertaking a teaching role, which involves planning and delivering lessons based on work, where available provided by school or from a bank of resources if appropriate
* Recording the planning, delivery and outcomes of lessons taught
* Assessing a pupil’s work and maintaining records of pupils’ work and progress
* Being aware of current developments within the National Curriculum
* Creating an effective climate for learning within the outreach area used for teaching
* Adopting appropriate teaching styles suitable to a pupil’s age, ability and health needs with guidance when available from a pupil’s school, prepare a pupil for external examinations including SATs, GCSEs and GNVQs.
* teach in a number of settings outside of a school environment
* commitment to attend staff meetings and core service professional development
* commitment of core hours, amounting to 100 hours minimum, in each academic year
* fulfilling any Durham county council essential e-learning
* maintain up to date Level 2 safeguarding training

Promoting partnership and integrated working by:-

* Developing and fostering positive working relationships with pupils, parents, schools and other professionals
* Seeking information and advice from subject/class teachers within a pupils’ school about appropriate programmes of study for individual pupils
* Liaising on a regular basis with appropriate staff in schools
* Providing advice and support to parents about their child’s curriculum programme
* Being aware of the educational implications of certain specific medical conditions on learning
* Attending and contributing to case conferences and review meetings and provide written reports
* Being aware of, and adapting to, changes in legislation
* Responding to national and local developments.

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| **Organisational responsibilities** |

* **Values and behaviours**

To demonstrate and be a role model for the council’s values and behaviours to promote and encourage positive behaviours, enhancing the quality and integrity of the services we provide.

* **Smarter working, transformation and design principles**

To seek new and innovative ideas to work smarter, irrespective of job role, and to be creative, innovative and empowered. Understand the operational impact of transformational change and service design principles to support new ways of working and to meet customer needs.

* **Communication**

To communicate effectively with our customers, managers, peers and partners and to work collaboratively to provide the best possible public service. Communication between teams, services and partner organisations is imperative in providing the best possible service to our public.

* **Health, Safety and Wellbeing**

To take responsibility for health, safety and wellbeing in accordance with the council’s Health and Safety policy and procedures.

* **Equality and diversity**

To promote a society that gives everyone an equal chance to learn, work and live, free from discrimination and prejudice and ensure our commitment is put into practice. All employees are responsible for eliminating unfair and unlawful discrimination in everything that they do.

* **Confidentiality**

To work in a way that does not divulge personal and/or confidential information and follow the council’s policies and procedures in relation to data protection and security of information.

* **Climate Change**

To contribute to our corporate responsibility in relation to climate change by considering and limiting the carbon impact of activities during the course of your work, wherever possible.

* **Performance management**

To promote a culture whereby performance management is ingrained and the highest of standards and performance are achieved by all. Contribute to the council’s Performance and Development Review processes to ensure continuous learning and improvement and to increase organisational performance.

* **Quality assurance (for applicable posts)**

To set, monitor and evaluate standards at individual, team and service level so that the highest standards of service are delivered and maintained. Use data, where appropriate, to enhance the quality of service provision and support decision making processes.

* **Management and leadership (for applicable posts)**

To provide vision and leadership to inspire and empower all employees so they can reach their full potential and contribute to the council’s values and behaviours. Managers and leaders must engage in personal development to ensure they are equipped to lead transformational change; always searching for better ways to do things differently to meet organisational changes and service priorities.

* **Financial management (for applicable posts)**

To manage a designated budget, ensuring that the service achieves value for money in all circumstances through the monitoring of expenditure and the early identification of any financial irregularity.

*The above is not exhaustive and the post holder will be expected to undertake any duties which may reasonably fall within the level of responsibility and the competence of the post as directed by your manager.*

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| Person specification |
|  | Essential | Desirable |
| Qualifications | * Qualified teacher status
* Evidence of recent participation in In-Service training
 | * Additional qualification
* Recent relevant professional development
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| Experience | * Significant, recent experience of teaching EYFS, KS1, KS2, KS3 or KS4 curriculum within a mainstream or special school setting
* Experience of working with parents/ carers
 | * Experience of working with vulnerable children or young people in a school or educational setting
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| Skills & Knowledge | * Knowledge of the requirements of the current EYFS, KS1, KS2, KS3 or KS4 curriculums
* Ability to plan, teach and mark a range of NC subjects
* Proven ability in electronic report writing and record keeping
* Evidence of good organisational skills
* Knowledge of and commitment to safeguarding practices.
 | * Knowledge of legislation and guidance relating to the Education of Pupils with Health Needs
* Knowledge of SEN procedures
* Knowledge of needs of vulnerable children
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| Personal Qualities | * Ability to establish effective working relationships with teachers and other professionals
* Ability to work flexibly and sensitively with young people and their families
* Excellent communication skills
* Commitment to safeguarding and promoting the welfare of children and young people.
* Flexibility to work in a range of settings
* Capable of independent travel to meet the requirements of the post
* Ability to show initiative
 | * Enthusiasm
* Confidence to liaise with other professionals
* Where appropriate, demonstrate the ability to negotiate with school staff to liaise and collaborate regularly and swiftly in order to achieve the best outcomes for the pupil.
* Willingness to transport pupils
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