**JOB DESCRIPTION**

**CHILDRENS AND JOINT**

**JOB TITLE:** Volunteer & Recovery Community Coordinator

**DIVISION:** Substance Misuse Service (START)

**GRADE:** 9

**RESPONSIBLE TO:** Team Leader

**POST REFERENCE:**  TBC

**Purpose of Post**

* To lead the development of a recovery community in Hartlepool
* To establish working relationships with relevant organisations
* To implement Breaking Free Online programme for the residents of Hartlepool
* To promote volunteering, recognising and celebrating volunteer efforts
* To develop varying mutual aid community in Hartlepool

**Key Relationships (to develop, establish & maintain working relationships with)**

* SMART Recovery UK
* Breaking Free Online services development team
* Community/Voluntary Sector (CVS)
* Hartlepool Borough Council
* Local educational settings including both Colleges & Universities
* Foundations clinical partners
* Clients engaging in substance missue treatment services

**Main Duties and Responsibilities**

* To develop, implement and provide peer led interventions
* To promote visible recovery and the voice of lived experience across the Hartlepool community
* To link with local educational providers and link with the service with student placement opportunities
* Promote service user and peer led interventions, both structured and informal, to build and sustain an active peer led recovery community
* Support service users to develop a timetable of peer led activities, groups and sessions that reflect the interests needs of Hartlepool recovery community
* To plan and deliver a range of events and campaigns that actively involve men/women with the establishment promoting peer led opportunities, health and wellbeing initiatives and celebrating recovery.
* To ensure service users are informed of opportunities and choice, promoting ownership of recovery through lived experience.
* Connect effectively with community-based opportunities such as volunteer and mentoring schemes (both substance use and mainstream)
* Work closely with Care Co-ordinators to identify those who may wish to become involved in peer-led, lived experience delivery and those who may benefit from peer-led support
* Facilitate service user access to treatment, assets and resources to increase recovery and social capital, supporting service users and their loved ones to achieve and sustain recovery goals
* To exercise excellent communication skills and therapeutic skills when dealing with service users, carers/families and partner agencies.
* To work closely and collaboratively within the START multi-disciplinary team as well as externally, providing advice and information to managers and other colleagues
* To engage in/attend meetings and relevant forums providing updates on implementation and service development, supporting project aims and key performance indicators.
* To improve outcomes for children and families of service users by reducing the impact of drug and alcohol related harm on family life and promote positive family involvement in recovery.

Changes

Over time Council services change and develop. This can impact upon the main duties and responsibilities of the role, and subsequently the post holder, who will be required to adapt. Any changes will be appropriate to the grading of the post and will be made in discussion with the post holder.

Date:

**HARTLEPOOL BOROUGH COUNCIL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. IF THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES THEN A DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.**