

Northern Education Trust
Post: Bridge Manager
PERSON SPECIFICATION

			Assessed by:	
No	Categories	Essential / Desirable	App Form	Interview / Task
QUALIFICATIONS				
1.	5 GCSEs or equivalent, including English and Maths	E	✓	
2.	Willingness and ability to obtain and/or enhance qualifications and training for development in the post	E	✓	
3.	Evidence of continuous professional development and training	D	✓	
EXPERIENCE				
4.	Experience of working in an education environment with young people with specific difficulties and vulnerabilities	E	✓	✓
5.	Experience and knowledge of issues affecting students and young people and how to offer supportive assistance	E	✓	✓
ABILITIES, SKILLS AND KNOWLEDGE				
6.	Excellent communication and listening skills	E	✓	✓
7.	Ability to support students with their work and to develop programmes of work that will develop self-esteem and confidence	E	✓	✓
8.	Ability to respect and maintain confidentiality	E	✓	✓
9.	High level experience of using Microsoft Office packages, including word processing, e mail and excel	E	✓	✓
10.	Efficient and effective organisational skills	E	✓	✓
11.	Ability to relate to students in a pleasant manner and recognise potential safeguarding issues	E	✓	✓
12.	Understanding of academy safeguarding procedures	E	✓	✓
PERSONAL QUALITIES				
13.	A strong commitment to the Trust values and ethos	E	✓	✓

			Assessed by:	
No	Categories	Essential / Desirable	App Form	Interview / Task
14.	Commitment to support the Trust's agenda for safeguarding and equality and diversity	E	✓	✓
15.	A flexible approach and string work ethic	E	✓	✓

NET is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including an enhanced DBS check.