



PERSON SPECIFICATION

Environmental Health Service Technical Officer

	Essential	Desirable	How this will be measured
Qualifications required	Degree or Diploma in Environmental Health or relevant subject.	<p>Evidence of Continuing Professional in a relevant area, for example health and safety or acoustics.</p> <p>Higher or Ordinary Certificate in Food Premises Inspection</p> <p>Higher Certificate in Food Control</p> <p>Level 3 or above qualification in a relevant subject.</p>	Application
Skills / competencies required	<p>Competent in the enforcement of the functions of the Residential or Commercial Team.</p> <p>Good oral and written communication skills and abilities.</p> <p>Ability to manage time effectively.</p> <p>Ability to work with team members to achieve results.</p>	<p>Ability to lead investigations.</p> <p>Ability to resolve difficult situations including dealing with challenging individuals.</p>	Interview / Application

	<p>Ability to identify problems, analyse information and use judgement to reach informed decisions.</p> <p>Ability to understand and meet the needs of customers.</p> <p>IT literate with the knowledge and ability to use Microsoft Office products, in particular Word, Excel, PowerPoint and Outlook.</p>		
Knowledge required	<p>Knowledge of relevant legislation, codes of practice and guidance associated with functions of the Residential or Commercial Teams.</p> <p>Knowledge of PACE, CIPA, RIPA and civil proceedings.</p>	<p>Aware of current issues in Environmental Health, particularly related to the functions of the Residential or Commercial Teams.</p> <p>Knowledge of investigation techniques and legal processes.</p>	Interview / Application
Experience required	<p>Experience in an enforcement role in connection with environmental health functions, particularly the responsibilities of the Commercial or Residential Teams.</p> <p>Experience of dealing with members of the public and the business community.</p> <p>Experience of implementing enforcement policies and procedures.</p>	<p>Experience of carrying out legal investigations, compiling legal cases and giving evidence in court.</p> <p>Experience in use of specialist environmental such as management information and document management systems health software.</p> <p>Experience in the use of G.I.S.</p>	Interview / Application

	Experience of recording, collation and reporting systems for environmental health services.		
Personal qualities	<p>Flexibility and adaptability to meet conflicting priorities and pressures.</p> <p>Developed interpersonal skills.</p> <p>Ability to manage own workload.</p> <p>Ability to work under own initiative and work within a team.</p>	<p>An objective and rational approach to decision making and problem solving.</p> <p>Ability to lead investigations.</p> <p>Ability to resolve difficult situations including dealing with challenging individuals.</p>	Interview / Application
Other requirements	<p>Comply with the Council's Equalities and Diversity Policy</p> <p>A current driving licence and ability to drive.</p> <p>Flexibility to work across all locations in the Hambleton District and work out of hours from time to time.</p>		Interview / Application

