

# Newcastle Safeguarding Children Partnership

## Independent Chairperson Role Descriptor



<b>Directorate:</b>	Children, Education & Skills
<b>Division:</b>	Children's Social Care
<b>Post Title:</b>	Newcastle Safeguarding Children Partnership Independent Chairperson
<b>Responsible to</b>	Newcastle Safeguarding Partners
<b>Salary</b>	Attendance Allowance £550 per day (maximum of 36 days - 3 days per month)
<b>Responsible for:</b>	N/A

### Role Purpose

- To ensure that local multi-agency safeguarding arrangements operate effectively
- To provide assurance to the Newcastle Safeguarding Children Partnership that all relevant organisations and agencies co-operate to safeguard and promote the welfare of all children and young people in Newcastle
- Apply objective scrutiny and challenge to evaluate the effectiveness of local multi-agency arrangements, including the statutory duties as laid out in Working Together 2018
- To work independent of, but closely with the statutory safeguarding partners as set out in Working Together 2018, namely Newcastle City Council, Newcastle Gateshead Clinical Commissioning Group and Northumbria Police
- To lead the development of the Newcastle Safeguarding Children Partnership, ensuring effective implementation of all agreed functions, including statutory functions within statutory timescales, and responding to local identified priorities
- Overseeing the Partnership annual strategic plan

### Main Duties

1. Facilitate and Chair 6 Partnership Executive Group meetings per year, and any additional Executive Group meetings as required
2. Ensure meetings are conducted in accordance with the Executive Group Terms of Reference and to agree meeting agendas, preparation of any associated papers, and the distribution of these in a timely manner
3. Agree the minutes of chaired meetings and the timely distribution of these to Executive Group members

4. Ensure a summary of the Executive Group minutes is made available to relevant agencies
5. Ensure the production of the Safeguarding Partners' Annual Report of the local multi-agency safeguarding arrangements, and present the report to the City Futures Board and the City Council Health Scrutiny Committee
6. Have oversight of the Partnership annual budget
7. Contribute to the Partnership bi-annual development sessions
8. Ensure the Partnership develops and maintains effective relationships with all key stake holders, including schools, partners, parents, carers and children and young people
9. Ensure the voice of children and young people is central to the work of the Partnership and to contribute to the Partnership annual young people's event
10. Provide independent, robust, and effective challenge to partners in delivering effective child protection and safeguarding arrangements and services
11. Represent the Partnership nationally and locally at other strategic meetings and safeguarding networks as appropriate, and contribute to the development of joint working across the region
12. Represent the Partnership, as required, with regard to the communication of any appropriate safeguarding issues and outcomes to the media, both locally and nationally
13. Represent the Partnership as required with respect to required scrutiny and inspections
14. Ensure serious incidents are reviewed in accordance with regulation and guidance and sign off Rapid Review Meeting decisions and recommendations and local Child Safeguarding Practice Reviews on behalf of the Safeguarding Partners
15. Ensure the implementation of the Partnership Learning and Improvement Framework which demonstrates learning and action from review processes and impact on outcomes for children and young people