

**TITLE OF POST:** HYDRANT TECHNICIAN

**GRADE:** SC3

**RESPONSIBLE TO:** Water Advisor

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**MAIN PURPOSE OF JOB:**

Undertake tasks within the Community Safety Function under the supervision of the Service Water Advisor, ensuring the Service provides and maintains water for Firefighting in line with legislative requirements. To support Department Managers in the delivery of exceptional services to our community and key stakeholders.

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**1 GENERAL DUTIES**

- 1.1 Promote the Service Vision, 'Creating the Safest Community'.
- 1.2 Work effectively and efficiently to support line management in the delivery of the department's aims and objectives.
- 1.3 Ensure that all policies and procedures within the function are adhered to in accordance with regulations, lean thinking and value for money.
- 1.4 Maintain appropriate and robust information systems within the department.
- 1.5 Maintain positive and effective liaison links with organisations and partners as appropriate.
- 1.6 Support the preparation and production of a variety of quality information for inclusion in management and departmental reports.
- 1.7 Ensure complete compliance with current Data Protection Legislation.
- 1.8 Ensure relevant knowledge is up to date.
- 1.9 Identify and recommend areas of potential improvement.
- 1.10 Represent the function at internal and external meetings and events and take minutes when required.
- 1.11 Support the activities of the function and diary management for line management where required.
- 1.12 Support colleagues with their work as required.
- 1.13 Attend internal and external training courses as necessary.
- 1.14 Undertake any other duties as appropriate to the role.

## **2 ROLE SPECIFIC DUTIES**

- 2.1 Be responsible for the effective identification, inspection, maintenance, service and repair of hydrants, associated equipment and their marker systems ensuring operational availability and effective water supply.
- 2.2 Undertake the renovation, rebuilding and repair of defective fire hydrant underground chambers and renewal, repair and modification of lids and frame assemblies.
- 2.3 Assess hydrant installations and sites, provide reports and identify defects and/or damage requiring 3rd party action.
- 2.4 Assist with the maintenance and upkeep of stock commodities and ensure the safety and security of all assets held in relation to the role.
- 2.5 Meet the transport requirements of the role using Service vehicles to visit sites and collect materials/equipment and relocate such items as necessary.
- 2.6 Undertake work on any site from which the Service may be operating.
- 2.7 Undertake duties according to relevant risk assessments, safe systems of work and using appropriate Personal Protective Equipment (PPE).
- 2.8 Electronically update and record inspection results and report defects on the hydrant management system.
- 2.9 Undertake administrative duties including, requisitions, job cards, inspection/servicing documentation and statistical returns.
- 2.10 Liaise effectively with a wide range of internal and external stakeholders including notification of unauthorised use of hydrants.
- 2.11 To be responsible for safe removal and disposal of hazardous and non-hazardous materials from hydrant pits.

## **3 HEALTH AND SAFETY (GENERAL POLICY)**

- 3.1 By reference to current health and safety legislation and the Service's Health and Safety Policy to ensure that all employees:-
- 3.2 Consider the safety of other persons who may be affected by their acts or omissions and to cooperate with their employer to perform and comply with any duties or requirements imposed upon them.
- 3.3 Work with machinery, equipment and substances in accordance with information and training provided.
- 3.4 Refrain from intentionally misusing or recklessly interfering with anything that has been provided for the purpose of health, safety and welfare.

- 3.5 Report any hazardous defects in plant and equipment, or shortcomings in the existing safety arrangements, to a responsible person without delay.
- 3.6 As a lone worker, ensure responsibility for own health and safety, members of the public and road users by ensuring correct signage is used at all times in accordance with the relevant (Street Lighting and Guarding) Regulations.
- 3.7 Fire hydrant maintenance is carried out throughout the year, often in inclement weather conditions and mainly on the public highway.

#### **4 EQUALITY AND DIVERSITY (GENERAL POLICY)**

- 4.1 To ensure an understanding and commitment to equality and diversity in accordance with service policies and procedures and demonstrate positive promotion of equality and diversity principles through working to the Service's core values.
- 4.2 To champion the principles of equality and diversity and provide appropriate advice, guidance and support.
- 4.3 To challenge inappropriate behaviour and non-compliance with equality and diversity policies, procedures and principles.

#### **5 SAFEGUARDING**

- 5.1 To promote the application of the Authority's Safeguarding Policies.

#### **6 ENVIRONMENT STRATEGY**

- 6.1 To demonstrate an understanding and commitment to the Service's Environment Strategy, in relation to the environment and carbon reduction policies.