



Job Description

JOB TITLE	Main Pay Range/Upper Pay Range Teacher with TLR2b
GRADE	TLR2b
RESPONSIBLE TO	Headteacher
MAIN PURPOSE OF THE JOB	A TLR2b is awarded for the responsibility of leading Early Literacy and Maths , across the academy and working as part of the Leadership Team to drive forward improvement. A willingness to contribute to wider leadership responsibilities would be appreciated
HOURS & CONDITIONS OF SERVICE:	Teachers terms and conditions

Main Duties and Responsibilities of a Curriculum Leader

1. To be a member of the Senior Leadership Team of the school, taking part in strategic planning, monitoring and review and accountable to the Local Governing Body for performance in writing.
2. To make sure that long term, medium planning, short term and individual pupil planning is carried out and implemented by teachers in writing, within the framework of WISE Academies policies and procedures
3. To monitor the quality and consistency of provision in a core subject area.
4. To ensure that target setting, the analysis of targets and their review is carried out in a core subject area.
5. To be responsible for all aspects of assessment of a core subject area and for leading the analysis of data and the improvement of the effectiveness of assessment for supporting pupil achievement.
6. To be responsible for induction, mentoring, coaching and supporting the professional development of all staff in a core subject area.
7. To assist in the formulation, monitoring, evaluation and revision of the academy's policies and schemes of work.
8. To analyse data relating to the subject and use this information when formulating action plans.
9. To compile, review and monitor guidelines showing the development, progression and continuity of the subject throughout the academy.
10. To support teachers by offering advice and ideas on teaching methods, classroom management and organisation.
11. To organise whole school and individual CPD for the subject.
12. To be aware of and cater for children's individual needs, liaising with the SENCO, other schools / academies and the community
13. To keep all members of the school community informed of developments relating to the subject and to prepare reports for the Senior Leadership Team and Governors.
14. To keep own subject knowledge up to date through reading and attendance at meetings and courses.
15. To ensure appropriate resources are available / identified, including ICT, within the academy and organise their storage.

All TLR post holders will be expected to work towards achieving an appropriate quality mark for their phase or curriculum area.

Other

1. To work within and encourage the school's Equal Opportunity policy and contribute to diversity policies and programmes in relation to discriminatory behaviour.
2. To promote the safeguarding of children.
3. To carry out the duties and responsibilities of the post, in accordance with the school's Health and Safety Policy and relevant Health and Safety Guidance and Legislation.
4. To use information technology systems as required to carry out the duties of the post in the most efficient and effective manner.
5. To undertake other duties appropriate to the post that may reasonably be required from time to time.
6. Any other duties required by the class teacher, Deputy Headteacher, or the Headteacher, which is within the scope of this post.