

**Post Title                      Sports Coach**

**Grade G                        27.5hrs Term Time only + 1 week**

**Purpose of job: To provide Sports Coaching to whole classes and extended school activities**

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**Main Responsibilities:**

- To plan structured coaching sessions appropriate to the level of the children
- To support structured activities and supervision during lunch and break times
- To ensure that the activity within each session offers progressive development towards defined objectives and builds on previous learning.
- To manage the support of additional TAs in lessons where appropriate
- To organise the provision and management of a menu of afterschool sport and recreation activities including liaising with external agencies to provide a range of afterschool clubs for all year groups
- To promote the school's policy of rewarding good behaviour and encouraging the children to value and respect each other. To promote the formation of good relationships in accordance with the school's policies
- To ensure that all sessions/activities take place in a safe environment with due regard to Health and Safety recommendations
- To ensure that school policies and agreements are adhered to, particularly those in relation to safeguarding
- To be responsible for the collection, care and storage of sports equipment in use in the sessions
- To work with the School's PE Leaders to enhance the sporting and extended school opportunities for children
- To demonstrate knowledge of accident, incident and emergency procedures; to appropriately report and record any accidents and incidents in line with school policy
- To carry out administrative tasks in relation to sporting and extended schools activities, including writing of letters, ensuring written consent and transport, kit, website content, contributing to sport premium reporting
- To participate in the school's Performance Management system attending staff training where appropriate
- To promote, organise and attend sports fixtures with other schools, as part of competitions etc
- Provide high quality CPD for staff in all aspects of PE curriculum and facilitate inter school competition
- Deliver four afterschool clubs per week in a range of activities for all year groups.

The duties and responsibilities outlined above are neither complete nor exhaustive. The post holder may be required, at any time, to carry out other duties reasonably appropriate to the grade of the post.