

## HARTLEPOOL COLLEGE OF FURTHER EDUCATION

An Equal Opportunities Employer

### APPOINTMENT OF LECTURER – ELECTRICAL ENGINEERING

#### FULL TIME, PERMANENT

Hartlepool College of Further Education's outstanding School of Engineering seeks to appoint an ambitious and enthusiastic engineering professional to join their team.

The successful candidate will deliver electrical engineering curriculum at level 3 and level 4. Applicants should have relevant experience in Electrical Engineering specifically with regard to operating Programmable Logic Control systems such as Siemens and Allen Bradley. The ability to communicate effectively, verbally and in writing are also essential for this post.

It is desirable but not essential for candidates to hold a teaching qualification on application. We will support new entrants into this position and welcome discussions with applicants also looking for a career change.

#### **Salary up to £33,516 per annum**

For full details and application forms please go to [www.hartlepoolfe.ac.uk/jobvacancies](http://www.hartlepoolfe.ac.uk/jobvacancies), or contact Human Resources on 01429 404169.

Completed application forms must be returned by **9am Thursday 28 January 2021**.

Hartlepool College of Further Education is firmly committed to embedding and promoting a safeguarding culture, and adopts safer recruitment practices. Therefore, all appointments will be subject to thorough pre-employment checks including an Enhanced Disclosure and Barring Service Check and references.

## HARTLEPOOL COLLEGE OF FURTHER EDUCATION

Hartlepool College is a medium sized institution with an annual enrolment of approximately 4500 students. The College operates with an Executive Committee of three, and is organised into six academic delivery schools.

#### **The Schools include:**

- Construction and the Built Environment
- Engineering
- English and Mathematics
- Health, Care and Education
- Professional and Creative Studies
- Service Industries

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### JOB DESCRIPTION

<b>POST TITLE</b>	-	Lecturer – Electrical Engineering
<b>REPORTING TO</b>	-	Head of School – Engineering
<b>SALARY</b>	-	Up to £33,516
<b>HOURS</b>	-	Full-time
<b>HOLIDAYS</b>	-	47 plus Bank Holidays

#### THE SPECIFIC NATURE OF THE ROLE

As part of the continuing growth in engineering, Hartlepool College of Further Education seeks to appoint an enthusiastic and proactive lecturer who can assist deliver electrical engineering curriculum at level 3 and level 4. Applicants should have relevant experience in Electrical Engineering specifically with regard to operating Programmable Logic Control systems such as Siemens and Allen Bradley. The post-holder is expected to be an excellent team player and embrace the College's RESPECT values.

#### MAIN DUTIES AND RESPONSIBILITIES

- Contribute to the College's and School's initial assessment activities to clearly identify learner's starting points.
- Assist in the delivery of Electrical Engineering provision to students pursuing one or two year programmes of study.
- Deliver good or better teaching, learning and assessment which focuses on individual learner's needs.
- Assist with the development and monitoring of strategies of assessment [appropriate to the programme team] and review and evaluation operations
- Support all learners to assist them towards successful completion of their relevant programme within agreed timescales
- Contribute to the design and production of teaching activities and materials related to accredited courses
- Take part in the College's Unified Tutorial System
- Work co-operatively as part of the School working towards creating a reputation for excellence
- Attend and contribute to team/School meetings as required
- Contribute to School and College student recruitment activities such as Open Days
- Embrace the College's RESPECT values and values associated with new ways of working
- Promote and implement the policies of the corporation to ensure the efficient operation of its business and the welfare and interests of its students and employees commensurate with the grade of the post
- To perform such duties consistent with the position as may be required by the Principal from time to time.

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### PERSON SPECIFICATION

POST TITLE - Lecturer – Electrical Engineering

It is expected that the successful candidate will be able to meet the following criteria:

Criteria	Essential (E) or Desirable (D)	Where assessed
1 - Teaching qualification, or the willingness and ability to achieve within an agreed timescale	E	i
2 – HNC/degree in Electrical Engineering or a related discipline	D	i
3 - Demonstrable track record of delivering good and better teaching, learning assessment in Electrical Engineering	D	i and ii
4 - Demonstrable track record of delivering outstanding outcomes for learners especially in terms of success rates	D	i and iii
5 - Good IT skills to support both administration duties and to enhance teaching, learning and assessment practice	E	i and ii
6 - Strong organisational skills to manage diverse and conflicting priorities proactively	E	i and iii
7 - Exemplary oral and written communication skills	E	i, ii and iii

i – application form/letter (qualifications to be verified if successful)

ii – work-related activity

iii – interview