



January 2021

**PERSON SPECIFICATION**

**Job Title:** Lunchtime Assistant  
**Hours:** Mon – Friday 12.20pm – 1.40pm (6hrs 40mins per week)  
**Responsible to:** Mrs Christie

CATEGORY	ESSENTIAL	DESIRABLE
Application	<ul style="list-style-type: none"> <li>Supported in reference</li> <li>Well structured supporting statement.</li> </ul>	
Qualifications		<ul style="list-style-type: none"> <li>Any additional relevant qualification or training, for example in relation to Special Educational Needs/Safeguarding.</li> </ul>
Experience	<ul style="list-style-type: none"> <li>Knowledge of working with children.</li> </ul>	<ul style="list-style-type: none"> <li>Have worked successfully with children.</li> </ul>
Knowledge and Understanding	<ul style="list-style-type: none"> <li>How young children develop and play.</li> <li>How to motivate pupils.</li> </ul>	<ul style="list-style-type: none"> <li>How to support children who learn and play differently.</li> </ul>
Skills	<ul style="list-style-type: none"> <li>Good oral communication skills, in a variety of situations.</li> <li>Ability to work co-operatively with others.</li> <li>Be responsible for ensuring children are supported in play activities on the playground.</li> <li>Ensure the ethos of the school is followed and fully support <b>positive</b> behavioural expectations.</li> <li>Adhere to the need for confidentiality at all times.</li> </ul>	<ul style="list-style-type: none"> <li>Willingness to undertake further training.</li> </ul>
Personal Attributes	<ul style="list-style-type: none"> <li>A genuine passion and enjoyment for working with children</li> <li>Respectful of others</li> </ul>	