



# South Tyneside Council

## REGENERATION AND ENVIRONMENT

### JOB DESCRIPTION

**POST TITLE:** MOT Tester

**GRADE:** Band 5

**RESPONSIBLE TO:** Workshop Controller

#### Overall Objectives of the Post:

To carry out MOT and Taxi tests.

#### Key Tasks of the Post:

**1. *You will achieve these objectives by:***

- MOT Testing.
- Taxi Testing.
- Delivery and collection of vehicles.
- Maintaining documentation.
- Maintaining computer-based systems.
- On and off vehicle hire inspections.
- Cleaning of the test lane.
- Dealing with the general public.
- Booking in vehicles.

**2. *All employees will be responsible for contributing to a one team approach. You will:***

- Lead by example in reflecting the Council's values of respect and dignity in the daily contact with staff, partners, stakeholders and customers.
- Take responsibility and accountability for your own performance.
- Consistently strive towards improving the quality of the service being delivered.
- Effectively work with fellow employees across the Council to promote partnership working, exploit synergies and promote successful service outcomes.
- Treat team members, customers and colleagues with respect and dignity.
- Work in a positive and co-operative manner with other colleagues.
- Contribute positively to team meetings.

All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.

All employees have a responsibility of care for their own and others' health and safety.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

Reference: GG/KDS

Date: 02/12/2020