

balletLORENT

General Manager Job Application Pack



Thank you for your interest in the post of General Manager at balletLORENT. This is a new post, which is a very exciting prospect for the company as we experienced substantial growth before we were hit by COVID-19 and as we prepare for a brighter 2021. We are looking forward to touring again and to seek new opportunities in the UK and internationally that will enhance our portfolio.

balletLORENT is an ambitious and highly spirited company with tremendous core values that supports our diverse communities across the UK at its heart. The successful candidate will have astute financial and operational knowledge and experience, as well as sharing our core values. Flexibility will be essential as you will be working as part of a dynamic and seriously busy small team.

The start date is negotiable and especially due to COVID-19 restrictions, but ideally no later than 1st March 2020. This will be discussed with you on interview. balletLORENT staff are currently working from home.

About the role

The General Manager will work closely with the Executive Producer to ensure that the organisation runs effectively and efficiently to realise the artistic vision of the Artistic Director & CEO Liv Lorent.

As a new addition to the staff structure, it will provide an opportunity for the candidate to shape their own approach to achieve the full extent of their job description in a highly confident and proficient manner. They must be capable of working on their own initiative, but to also work as an excellent team member. The ability to communicate well is of paramount importance.

The financial procedures are supported by a freelance bookkeeper and the payroll is completed by balletLORENT's accountants. You will be responsible for communicating with these essential elements for best working practice and to achieve deadlines for management accounts and PAYE.

About balletLORENT

balletLORENT is an award-winning dance theatre company based in Newcastle upon Tyne, founded in 1993 by one of the few female Artistic Directors, Liv Lorent MBE. The company is an Arts Council National Portfolio Organisation and a National Strategic Partner of Sadler's Wells.

Our mission is to create memorable, authentic and inspirational dance theatre that is inclusive of family, adult and site-specific works which communicates to audiences of all ages, life experiences, culture and background. We regularly create new large scale fairytale productions for our family audiences that tours the UK visiting middle and large scale theatres in England, Scotland and Wales.

These productions bring together a team of world-class collaborators to re-calibrate iconic fairytales to create fantastical and beautiful dance theatre which has included *Rapunzel*, *Snow White and Rumpelstiltskin*. *The Lost Happy Endings*, an original story written by Carol Ann Duffy, is our newest creation which premiered in October 2019, but the tour has sadly been on hold due to COVID-19. We hope to commence this tour from April 2021.

We are passionate about working with young people who rarely have an opportunity to associate themselves with dance and the arts and believe strongly that everyone should have the chance to explore their potential, whatever their background. Our whole company of dancers, both professional and non-professional, reflect this; from all ages and backgrounds, unconventional and diverse and with an appetite for experimentation and adventure.

In 2020 we successfully invested time in developing our presence through digital technology by creating a series of short films to share on social media. We took a leap of faith and created a full length Film adaptation of *The Lost Happy Endings*. This alongside the *Rumpelstiltskin* Film (2017) will feature on Sky Arts and Marquee TV platforms from this Christmas. A reflection of the hard work and positivity that is representative of the balletLORENT team.

How to apply

Please apply in writing with a CV of no more than 2 pages detailing referees and a cover letter which explains why you are applying for this job and how your skills and expertise meets the requirements of the job description and personal specification. Please complete and return the equal opportunities monitoring form with your application.

balletLORENT is an equal opportunities employer and we encourage applications that reflect the diversity of society and we welcome applications for individuals currently under represented in the arts.

Please return your application by 12noon on Monday 25th January to christine@balletlorent.com.

Shortlisted candidates will be contacted by email or phone. Interviews will take place in two stages. If your application is successful, we will invite you to a first stage interview on Monday, 1st February 2021, which is likely to be on Zoom. We will shortlist again for a 2nd interview, but this will be in person. This will be arranged at a convenient time after your initial interview.