

## CHILDREN, ADULTS AND HEALTH

## PERSON SPECIFICATION

POST TITLE: Cleaner (Hebburn Lakes Primary School)

**GRADE:** Band 3

|                                    | ESSENTIAL  | DESIRABLE  | METHOD OF<br>ASSESSMENT   |
|------------------------------------|--|--|---|
| Educational<br>Attainment          |  | NVQ Level 2 or any<br>qualification in cleaning or<br>related field  | <ul><li>Application form</li><li>Certificates</li></ul>                 |
| Work<br>Experience                 | <ul> <li>Experience of carrying out cleaning</li> <li>Experience in using various cleaning equipment e.g. buffer etc.</li> </ul>   | <ul> <li>Experience of cleaning public buildings</li> <li>Experience of using scrubber/polisher machine</li> </ul> | <ul><li>Application form</li><li>Interview</li><li>References</li></ul> |
| Knowledge/<br>Skills/<br>Aptitudes | <ul> <li>Good communication skills</li> <li>Awareness of Health and<br/>Safety</li> </ul>  | <ul> <li>Knowledge of Health and<br/>Safety at Work, Manual<br/>Handling and Risk<br/>Assessment</li> </ul>        | Interview     References  |
| Disposition                        | <ul> <li>Able to work on own initiative</li> <li>Able to work without supervision</li> <li>Able to work as part of a team</li> <li>Flexible approach to work</li> <li>Committed to the principles of equality and diversity</li> </ul>   |  | <ul><li>Interview</li><li>References</li></ul>                          |
| Circumstances                      | <ul> <li>Able to work unsocial hours</li> <li>Able to carry out physical duties associated with the role i.e. lifting, bending and operating heavy machinery</li> <li>Willingness to undertake training</li> <li>Enhanced clearance from the Disclosure and Barring Service</li> </ul> |  | Interview     DBS check   |