# Broadway Junior School

Special Educational Needs Co-ordinator (SENCO)

**PERSON SPECIFICATION**

|  |  |
| --- | --- |
| criteria | qualities |
| **Qualifications and training** | * Qualified teacher status
* National Award for SEN Co-ordination, or a willingness to complete it within 3 years of appointment
* Degree
* Commitment to ongoing CPD in the area of SEN
 |
| **Experience** | * Experience of teaching in primary, with evidence of having achieved successful pupil outcomes
* Experience of working at a whole-school level
* Involvement in self-evaluation and development planning
* Experience of conducting training/leading INSET
* Experience of working closely with parents/carers in successful home-school partnerships that supports pupils’ needs
 |
| **Skills and knowledge** | * Sound knowledge of the SEND Code of Practice
* Understanding of what makes ‘quality first’ teaching, and of effective intervention strategies
* Ability to plan and evaluate interventions
* Data analysis skills, and the ability to use data to inform provision planning
* Effective interpersonal skills
* Skilled at making and sustaining positive relationships with children
* Ability to build effective working relationships with all stakeholders
* Ability to influence and negotiate with confidence
* Excellent written and oral communication skills
* Competence in the use of ICT
* Good record-keeping skills
* Knowledge of current educational issues
 |
| **Personal qualities** | * Commitment to getting the best outcomes for pupils and promoting the ethos and values of the school
* Commitment to equal opportunities and securing good outcomes for pupils with SEN or a disability
* Ability to work under pressure and prioritise effectively
* Ability to work with positivity, resilience and enthusiasm
* Be adaptable to change
* Commitment to maintaining confidentiality at all times
* Commitment to safeguarding and equality
 |