

**Job Description**

**Job Title:** Wheelchair Assessor

**Salary Grade:** Grade 6 - 8

**SCP:** 22 - 35

**Job Family:** People Care

**Job Profile:** PC 4

**Directorate:** Neighbourhoods

**Work Environment:** Agile

**Reports to:** Team Manager

**Number of Reports: 0**

**Purpose:**

To manage complex and higher risk cases to maintain or improve the wellbeing of vulnerable clients.

**Key Responsibilities:**

* To undertake complex and higher risk assessment work as directed and under the supervision of the Team Manager.
* To undertake Assessment and Care management functions in relation to people with physical disabilities and prepare appropriate reports and records of involvement with customers and carers.
* To undertake the role of Practice Educator for undergraduate Occupational Therapists where appropriate.
* To undertake assessment for provision of specialist wheelchairs with some other enhanced prescribing rights at the direction of the Team Manager.
* To provide information to the person and their carer in order to promote safe mobility and successful community living.
* To deal with diverse and complex situations and provide suitable responses in order to problem solve mobility and postural/seating issues
* To participate in relevant training courses and assist in the delivery of training for others.
* To assist in the induction of new employees within the service under the supervision of the Team Manager.
* To take an active role in project related activities within the service under the direction of the Team Manager.
* The post-holder may be required to perform duties appropriate to the post other than those stated above and undertake duties at other locations.
* A Commitment to continuous improvement.
* To promote and champion a positive organisation – wide culture that reflects the Council’s values.
* The post holder must act in compliance with data protection principles in respecting the privacy of personal information held by the council.
* The post holder must comply with the principles of the Freedom of Information Act 2000 in relation to the management of Council records and information.
* The post holder must carry out their duties with full regard to the Council’s Equal Opportunities Policy, Code of Conduct, Child Protection Policy and all other Council Policies.
* The postholder must comply with the Councils Health and safety rules and regulations and with Health and Safety legislation.

Updated January 2020