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North East Local Enterprise Partnership Person Specification

Job Title:	Programme Lead: Health and Life Sciences
Service:	North East Local Enterprise Partnership (North East LEP)
Responsible To:	Strategy and Policy Director, North East Local Enterprise Partnership
Host Employer:	North of Tyne Combined Authority
Salary:	Scale SM1: £52,256 - £55,439 Offered initially for 2 years with the possibility of extension subject to funding.

Background:

The North East LEP leads on the development and delivery of the North East Strategic Economic Plan (SEP).

The area hosts a diverse and successful health and life sciences community which includes:

- an established cluster of Pharmaceutical manufacturers
- science and research in our Universities of national and international standing
- a number of innovative small and medium sized enterprises
- a number of innovation hubs and facilities, key business networks and a strong public health care system

Working with and through the North East Health and Life Sciences Steering Group, the North East LEP is supporting the delivery of our Health and Life Sciences strategy which aims to deliver economic growth and more and better jobs in the region through:

- Growth and new investment in our strong cluster of pharmaceuticals manufacturers
- Enhanced support for new and growing life sciences businesses
- Strengthening of our leading translation environment into the NHS to support innovation, business growth and improvement of health care services
- Leverage of our excellent science and research assets, including our UK leading asset base on demographic ageing
- Building the profile of the region as a leading hub for health, life sciences and the development and delivery of medicines and treatments

Purpose of the role:

We are seeking to recruit a Programme Lead for Health and Life Sciences to join our Executive Team to take the lead in working with partners to drive forward the delivery and communication of a strategic programme of action aligned with the North East Strategic Economic Plan and the Health and Life Sciences strategy. You will co-ordinate the Steering Group and a wider network of partners, support the ongoing development of our

strategy and ensure delivery of a strategic pipeline of priority projects. You will lead a programme of active communications about the North East health and life sciences community and the programme. You will be able to demonstrate deep knowledge of the sector and a range of leadership and development skills.

The post is partly resourced with money secured from the Office of Life Sciences through the Academic Health Science Network which aims to strengthen business engagement with the public health system and partly from the Centre for Process Innovation which is a key partner to the LEP in the development of the overall Health and Life Sciences programme.

Experience & knowledge

1. Strong knowledge of Health and Life Sciences developed from either current or recent business experience or from roles working closely with business from a university or public sector standpoint
2. Strong understanding of future directions and business drivers within health and life sciences
3. An understanding of the role of a public sector body in supporting business growth
4. High level of educational attainment, a good first degree in a relevant subject, or equivalent senior experience in the industry
5. Demonstrable experience at working nationally, regionally or locally in programme development and delivery.
6. A background of engagement with senior (Board-level) leaders and other professionals across a range of organisations and sectors

Personal skills and orientation

1. Highly motivated team orientation, able to work closely with the Steering Group and draw from the expertise of key programme managers in the LEP Expertise Team
2. Strong presentation skills, including the capacity to develop and deliver a compelling presentation about life sciences needs and capabilities in the North East
3. Excellent communication, interpersonal and political skills including the ability to network and build working relationships and influence with a range of partners across all sectors both nationally, regionally and locally
4. Experience in managing conflict and articulating coherent rationales for action.
5. Personally credible, able to generate the trust of partners and audiences from a range of backgrounds and at all levels within and outside the North East LEP.
6. Experience of working in a responsive, flexible and targeted way.

Abilities

1. Ability to think and plan strategically, to inform the development of effective strategies to meet outcomes
2. Ability to plan projects, working with a range of other people
3. Proven track record of delivery of outcomes in a multi-agency sector setting.
4. Experience of creating and writing strong business cases for investment.
5. Ability to operate effectively with a high volume workload and the ability to prioritise effectively.

Personal Attributes

1. Strong and open style that engages and inspires others.
2. Committed to working collaboratively – within the organisation and externally.
3. Commitment to equality of opportunity in all aspects of the role with partners.
4. High level of drive and motivation to deliver results.
5. Strong interpersonal skills.
6. Outcome and achievement focused.

7. Entrepreneurial outlook with the ability to identify and maximise opportunities and manage risks.

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