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North East Local Enterprise Partnership Job Description

Job Title:	Programme Lead: Health and Life Sciences
Service:	North East Local Enterprise Partnership (North East LEP)
Responsible To:	Strategy and Policy Director, North East Local Enterprise Partnership
Host Employer:	North of Tyne Combined Authority
Salary:	Scale SM1: £52,256 - £55,439
	Offered initially for 2 years with the possibility of extension subject to funding.

Background:

The North East LEP leads on the development and delivery of the North East Strategic Economic Plan (SEP).

The area hosts a diverse and successful health and life sciences community which includes:

- an established cluster of Pharmaceutical manufacturers
- science and research in our Universities of national and international standing
- a number of innovative small and medium sized enterprises
- a number of innovation hubs and facilities, key business networks and a strong public health care system

Working with and through the North East Health and Life Sciences Steering Group, the North East LEP is supporting the delivery of our Health and Life Sciences strategy which aims to deliver economic growth and more and better jobs in the region through:

- Growth and new investment in our strong cluster of pharmaceuticals manufacturers
- Enhanced support for new and growing life sciences businesses
- Strengthening of our leading translation environment into the NHS to support innovation, business growth and improvement of health care services
- Leverage of our excellent science and research assets, including our UK leading asset base on demographic ageing
- Building the profile of the region as a leading hub for health, life sciences and the development and delivery of medicines and treatments

Purpose of the role:

We are seeking to recruit a Programme Lead for Health and Life Sciences to join our Executive Team to take the lead in working with partners to drive forward the delivery and communication of a strategic programme of action aligned with the North East Strategic Economic Plan and the Health and Life Sciences strategy. You will co-ordinate the

Steering Group and a wider network of partners, support the ongoing development of our strategy and ensure delivery of a strategic pipeline of priority projects. You will lead a programme of active communications about the North East health and life sciences community and the programme. You will be able to demonstrate deep knowledge of the sector and a range of leadership and development skills.

The post is partly resourced with money secured from the Office of Life Sciences through the Academic Health Science Network which aims to strengthen business engagement with the public health system and partly from the Centre for Process Innovation which is a key partner to the LEP in the development of the overall Health and Life Sciences programme.

Main Responsibilities

1. To co-ordinate and support the work of the Life Sciences Steering Group, ensuring that partner organisations are actively engaged in the work of the group and that collaboration is encouraged
2. To maintain strong relationships on behalf of the LEP with the wider Health and Life Sciences community and to identify how LEP action can help deliver the aims set out in the SEP
3. To develop regional and national awareness of the North East health and life sciences strengths and opportunities, building a clear and visible narrative about the North East's future role in the UK economy in this sector
4. To work with the LEP Strategy and Analysis team to ensure that the economic evidence base remains fresh and to take action to improve the LEP's knowledge base as required
5. To further develop and oversee delivery of a strategic programme of projects and activities aimed at delivery of the Health and Life Sciences Strategy working with the Life Sciences Steering Group.
6. Through LEP Programme leads and working with regional and national contacts, to ensure the alignment of key delivery programmes in innovation, skills and business growth, inward investment and funding to the needs and opportunities of the health and life sciences community in the region,
7. To work with partners to continue to construct a pipeline of priority propositions for investment from public and private sources
8. To take forward proposals for investment, including both more strategic longer term propositions and immediate wins.
9. To undertake other duties commensurate with this grade as directed by the LEP Senior Management team.

October 2020