



Bishop Ian Ramsey Church of England Primary School

Job Description

Class Teacher

MPS

Duties:

This appointment is subject to the current conditions of employment for Class Teachers contained in the School Teachers' Pay and Conditions document. The post holder will be expected to meet the professional standards set out in the DfE's Teachers' Standards document. This job description will be reviewed annually and it may be modified by the Head Teacher with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and the job title.

Teaching and learning:

- Plan, prepare and teach the National Curriculum in line with statutory requirements and the school's scheme of work, ensuring teaching is of the highest standard and meets the varying learning and social needs of pupils
- Create a stimulating, organised, interactive and informative learning environment that encourages each child to achieve his/her potential
- Work co-operatively as part of a team to develop effective professional relationships
- Set clear, aspirational targets, building on prior attainment
- Ensure individual needs of the pupils are met through differentiation of work, allowing for the highest standards to be achieved by all
- Use ICT effectively in teaching and learning and as an embedded part of the curriculum
- Work in partnership with parents, carers and other stakeholders to promote the well-being and educational progress of each pupil
- Maintain good order and discipline amongst pupils in line with the school's behaviour policy. Safeguard their health and safety both on the school premises and during school activities taking place off site
- Set homework which consolidates and extends work carried out in class and encourages independent learning

Assessing and Reporting:

- Assess, record and report on the development, progress and attainment of pupils systematically
- Use Assessment for Learning strategies to monitor and assess the effectiveness of learning activities and provide constructive feedback to support pupils as they learn
- Mark and return work within agreed time frame, provide feedback and set targets for pupils
- Involve pupils in reflecting on, evaluating and improving their own performance and progress
- Provide accurate assessment reports to monitor pupil progress against appropriate standards
- Work within the Code of Practice relating to Special Educational Needs

Leadership and Management:

- Actively take part in professional development and share expertise and experience as required
- Develop a curriculum area by analysing standards, creating and implementing an Action Plan and evaluating the impact (Not applicable for NQTs)
- Liaise effectively with Senior Leadership Team and the Academy Council about the impact of action plans/initiatives
- Participate fully in performance management arrangements in line with the school policy

Other Professional Requirements

- Support the vision, aims and Christian ethos of Bishop Ian Ramsey Church of England Primary School and Durham Diocesan Multi-Academy Trust
- Have a working knowledge of teachers' professional duties and legal liabilities
- Operate at all times within the stated policies and practices of the school
- To be aware of, and comply with, policies and procedures relating to child protection and safeguarding, health and safety, security, confidentiality and data protection, reporting all concerns to an appropriate person
- Set a good example in terms of presentation, punctuality, attendance , and personal and professional conduct
- Deploy support staff effectively as appropriate
- Uphold the school's behaviour policy and expectations
- Participate and contribute to the appraisal system adopted by the Academy Council
- Contribute to the corporate life of the school through effective participation
- To ensure our commitment is put into practice we have an equality policy which includes responsibility for all staff to eliminate unfair and unlawful discrimination, advance equality of opportunity for all and foster good relations
- All members of staff are required to undertake that they will not divulge to anyone personal and/or confidential information to which they may have access during the course of their work. All members of staff must be aware that they have explicit responsibility for the confidentiality and security of information received and imported in the course of work and using school information assets

The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably requested, allocated or delegated by the Head Teacher.

Safer Recruitment

This organisation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.