



Site Manager Person Specification

		Essential	Desirable	Evidence
Experience	<ul style="list-style-type: none"> Experience of buildings/premises management. Experience of working in a school environment. Experience of managing other staff. 	✓	<div style="text-align: center;">✓</div> <div style="text-align: center;">✓</div>	Application Form / References Application Form / References Application Form / References
Qualifications / Training	<ul style="list-style-type: none"> Working at Height Manual Handling Awareness Health & Safety Asbestos awareness Full clean driving licence. Minibus driving certificate (MIDAS) Qualified in relevant trade 	✓ ✓ ✓	✓ ✓ ✓ ✓	Application Form / Certificates Application Form / Certificates Application Form / Certificates Application Form / Certificates Application Form / Certificates Application Form / Certificates Application Form / Certificates
Knowledge / Skills	<ul style="list-style-type: none"> Good organisational/planning skills Able to relate well to young people and adults and is approachable. Able to carry out routine maintenance tasks and repairs. 	✓ ✓ ✓		References Interview References Interview References Interview References Interview

	<ul style="list-style-type: none"> • Knowledge of Health & Safety policies in the workplace. 	✓		References Interview
	<ul style="list-style-type: none"> • Works well as part of a team. 	✓		References Interview
	<ul style="list-style-type: none"> • Ability to use own initiative and solve problems 	✓		References Interview
	<ul style="list-style-type: none"> • Ability to lead as example and motivate others 	✓		References Interview
	<ul style="list-style-type: none"> • Commitment to safeguarding and protecting the welfare of children. 	✓		References Interview