



## **Teacher Job Description**

**Responsible to: Head Teacher**

### **Purpose of Job:**

- To meet the requirements and carry out the duties of a teacher as set out in the School Teachers Pay and Conditions Document and The Professional Standards for Teachers.
- To act in accordance with the directions reasonably requested by the Head Teacher

### **Teaching Responsibilities:**

- To plan broad, balanced, relevant, differentiated and challenging lessons to all pupils, appropriate to their needs
- Delivering a consistently high standard of teaching to pupils
- Utilising assessments to accelerate pupil progress
- Marking, assessing and reporting on the progress of pupils

### **Main Class Responsibilities:**

- To ensure pupils make at least good progress.
- To assess, record and report on aspects of pupils' standards, progress and development
- To encourage high standards of behaviour so effective learning can take place, and good relationships can be formed within the school community.
- To contribute to whole school planning activities.
- To effectively lead and manage other adults within their classroom.
- To develop their subject knowledge and expertise keeping up to date with national developments, teaching practice and methodology to support pupils in achieving high standards.
- To ensure they provide effective curriculum coverage, continuity, progression and challenge.
- To assist with the monitoring and evaluation of subject delivery through (e.g. work scrutiny, resource audits and data analysis).
- To manage their classroom resources effectively.
- Lead acts of collective worship.
- To work co-operatively with other staff members to develop practice within school.
- To carry out such particular duties as the Head Teacher may reasonably direct from time to time

- To promote the welfare of children and to support the school in safeguarding children through relevant policies and procedures.
- To promote equality as an integral part of the role and to treat everyone with fairness and dignity.
- To recognise health and safety is a responsibility of every employee, to take reasonable care of self and others and to comply with the Schools Health and Safety policy and any school-specific procedures / rules that apply to this role.

**All Staff will:**

- Support the aims and policies of the school.
- Keep up to date with current trends in education.
- Aim to foster good relations between the school and the community.

This job description will be reviewed as part of the Performance Management Process but may be changed at any time if necessary.