Ryhope Junior School

Job Description

Post Title: Class Teacher

Grade: MPS M2 – M5 £26,298 - £33,010 per annum

Period: Permanent

Job Location: Ryhope Junior School

Directorate: Together for Children

Responsible to: Headteacher

Position No: 500050529

Main Duties and Responsibilities
To teach pupils in Ryhope Junior School

Teaching and Learning:
- to positively contribute to raising standards of attainment and achievement for all pupils at Ryhope Junior School in all aspects of school life through providing high quality teaching and high quality support and guidance to all pupils in their care;
- to deliver the Primary National Curriculum ensuring that teaching reflects current practice, fulfils statutory and school requirements, and is reviewed annually;
- to teach assigned classes as per timetable and plan prepare, evaluate, and review lessons, teaching and learning styles, and homework in accordance with school practice and policy, and in such a way that teaching staff model consistently high standards;
- to lead and co-ordinate an area(s) of the curriculum in line with the school policy;
- to prepare educational plans and assess, record, report and review pupil progress and achievement in accordance with school policy and practice;
- to adapt teaching strategies to changing circumstances and in response to new ideas;
- to have high expectations of pupils;
- to establish positive and appropriate relationships with pupils and staff;
- to expect pupils to maintain high standards of behaviour in all aspects of school life as described in the Behaviour Policy and other guidelines for staff;
- to use appropriate, available technology to support attainment and achievement of pupils.

Professional Development:
- to participate in appropriate professional development opportunities and take responsibility for your own on-going development;
- to attend and participate in a range of staff meetings;
- to support colleagues via professional coaching and mentoring, disseminating best practice, and undertaking classroom observations to support the appraisal process;
- to contribute to and support colleagues in developing their expertise in planning, preparation and assessment as appropriate.

Parents/carers:
- to attend any meeting the school arranges for parental/carer consultation and liaison;
- to work with parents/carers to secure partnership in the learning process.

Resources:

- to make effective use of the resources available within the school, and to be aware of resources provided by the school and those within the community;
- to keep the classrooms and work areas tidy, maintain safe working practices, and take good care of resources;
- to make teaching areas attractive, and promote high standards of work.

General:

- to perform any other reasonable task that your line manager may ask from time to time in line with your career stage;
- to contribute towards and implement school strategies.

Support for the School:

- be aware of and comply with policies and procedures relating to child protection, health, safety and security and confidentiality, reporting all concerns to an appropriate person;
- be aware of and support difference and ensure all pupils have equal opportunities to learn and develop;
- contribute effectively to the overall ethos/work/aims of the school;
- establish constructive relationships and communicate with other agencies/professionals to support achievement and progress of pupils;
- attend and participate in regular meetings;
- recognise own strengths and areas of expertise and use these to advise and support others;
- participate in training and other learning activities and performance development as required;
- assist with the provision of extra-curricular learning activities e.g. clubs, within guidelines established by the school.

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore will be subject to criminal records check from the Disclosure Barring Service.

The post holder must promote and safeguard the welfare of the children and young people that they are responsible for, or come into contact with.

The post holder must act in compliance with data protection principles in respecting the privacy of personal information held by the Local Authority.

The post holder must comply with the principles of the Freedom of Information Act 2000 in relation to the management of Local Authority records and information.

The post holder must carry out their duties with full regard to the Council's Equal Opportunities Policy, Code of Conduct, Child Protection Policy and all other Local Authority Policies.

The postholder must comply with the Local Authority's Health and Safety rules and regulations and with Health and Safety legislation.

Date: March 2020