**Sugar Hill Primary School**

**Person Specification – Lunchtime Supervisory Assistant**

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| **Skills and Attributes** | **Essential** | **Desirable** | **Evidence** |
| Basic literacy & numeracy skills. Ability to use communication skills that children can understand and relate to. |  |  | Application form & letter, Interview, References |
| Ability to empathise with the needs of children |  |  | Application form & letter, Interview, References |
| Ability to work within and apply all school policies e.g. behaviour management, Health and Safety, Equalities, Safeguarding |  |  | Application form & letter, Interview, References |
| Ability to work effectively, supportively and collaboratively with colleagues |  |  | Application form & letter, Interview, References |
| Ability to work flexibly, and in a variety of settings across the school, should the needs arise |  |  | Application form & letter, Interview, References |
| Experience of establishing positive relationships with children |  |  | Application form & letter, Interview, References |
| Reliability |  |  | Application form & letter, Interview, References |
| Willingness to maintain confidentiality on all school matters |  |  | Application form & letter, Interview, References |
| First Aid certificates – especially Paediatric First Aid |  |  | Application form, Documentary evidence, Interview |
| Recent Safeguarding Level 1 training |  |  | Application form, Documentary evidence, Interview |
| Enhanced DBS |  |  | Application form, Documentary evidence, Interview |