**Lanchester E.P. (Cont.) Primary School**

***A Caring Community Where All Can Flourish***

Dear Applicant

**Post of Assistant Head Teacher**

Thank you for showing an interest in the post of Assistant Head Teacher at our school. This position has arisen due to the promotion of a senior leader and the decision to change the Leadership Structure of our school due to increasing numbers.

We pride ourselves at Lanchester E.P. (Controlled) Primary School on excellent relationships within the whole school community and also the great pastoral care shown to all.

Our school is a Christian learning environment at the heart of its community. We promote care and respect, and expect high standards in all aspects of school life. As a Church of England school we aim to build a community clearly based on the Christian values of love, compassion, trust, hope, justice, and the unique value of each individual. We encourage all our children to be happy, active learners and to develop ideas, independence and a vision of what they want to achieve.

At our school, we deliver a well-balanced, creative curriculum, within a secure, stimulating and supportive environment. Our children thrive and have the confidence to achieve their personal and academic best.

***Our aim is that children leave us as good citizens,***

***feeling fulfilled, challenged and inspired, with a solid Christian foundation.***

I have pleasure in enclosing a standard application form which I would ask you to complete and return to the Corporate Director, Children and Young People’s Services, School and Governor Support Service, County Hall, Durham. DH1 5UJ or email sgss.administration@durham.gov.uk by no later than 12 noon on Monday 2nd March 2020.

Governors anticipate that a shortlist of candidates will be drawn up on Monday 9th March 2020 in order to enable interviews for the post to take place on Monday 30th March 2020.

It is anticipated that the successful candidate will take up post on 1st September 2020.

I have also enclosed the following information which I hope you will find helpful.

* Job description
* Person specification and criteria for selection
* Job advert
* Safer Recruitment Statement
* School Community Wishes

Further information about the school is available on our website.

We thank you for your interest in the post and wish you well should you decide to proceed with your application.

Yours faithfully,



Mr M Knowles

Chair of Governors .