

HARTLEPOOL COLLEGE OF FURTHER EDUCATION

An Equal Opportunities Employer

APPOINTMENT OF LECTURER – PLUMBING

FULL TIME, PERMANENT

Hartlepool College of Further Education seeks to appoint an enthusiastic and proactive Lecturer who can offer teaching and curriculum development in Plumbing and related subjects across a range of ability. This exciting opportunity offers an ambitious and committed individual the chance to join this forward-looking college as it embraces change and strives for to becoming outstanding whilst transforming lives.

Applicants should have relevant, industry experience in commercial and domestic settings together with advanced professional qualifications (minimum level 3 or time-served apprenticeship).

Applicants must possess or be willing to obtain a teaching qualification, and be prepared to work positively as part of a team.

We will support new entrants into this position and welcome a discussion with applicants also looking for a career change.

Salary up to £33,516 per annum

For full details and application forms please go to www.hartlepoolfe.ac.uk/jobvacancies, or contact Human Resources on 01429 404026.

Completed application forms must be returned by **09:00 on 05 February 2020**.

Hartlepool College of Further Education is firmly committed to embedding and promoting a safeguarding culture, and adopts safer recruitment practices. Therefore all appointments will be subject to thorough pre-employment checks including an Enhanced Disclosure and Barring Service Check and references.

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Hartlepool College is a medium sized institution with an annual enrolment of approximately 4500 students. The College operates with an Executive Committee of four, and is organised into seven academic delivery schools.

The Schools include:

- Construction and the Built Environment
- Engineering
- English and Mathematics
- Fabrication, Welding and Automotive
- Health, Care and Education
- Professional and Creative Studies
- Service Industries

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JOB DESCRIPTION

POST TITLE	-	Lecturer – Plumbing
REPORTING TO	-	Head of School – Construction and the Built Environment
SALARY	-	Up to £33,516 per annum (HPS pts 15 – 35)
HOURS	-	Full time (37 hours per week)
HOLIDAYS	-	47 plus Bank Holidays

THE SPECIFIC NATURE OF THE ROLE

The post-holder will be responsible and accountable for the delivery of good or better teaching, learning and assessment which results in outstanding outcomes for learners. The post-holder will contribute to a variety of subjects linked to Plumbing. The role may also involve the tutorship of a student group and/or an internal qualification verifier role depending on relevant experience and qualifications.

The post-holder is expected to be an excellent team player and embrace the College's RESPECT values.

MAIN DUTIES AND RESPONSIBILITIES

- Prepare and deliver classes and workshops in line with national occupational standards
- Prepare and deliver good or better teaching, learning and assessment that responds to individual learner needs
- Participate in the delivery of relevant programmes of study
- Contribute to the College initial assessment activities to clearly identify learners' starting points
- Provide assessment and checking of learner work to agreed national standards including clear and robust feedback
- Monitor learner progress throughout the year providing useful, concise and supportive feedback on how to improve and achieve
- Be prepared to be a designated course tutor or qualification verifier depending on skills, experience and qualifications
- Work co-operatively as part of the Building Services and Environmental Technologies School working towards creating a reputation for excellence
- Attend and contribute to team/School meetings as required
- Contribute to School and College student recruitment activities such as Open Days
- Maintain personal professional development within the vocational area
- Embrace the College's RESPECT values and values associated with new ways of working
- Promote and implement the policies of the corporation to ensure the efficient operation of its business and the welfare and interests of its students and employees commensurate with the grade of the post
- To perform such duties consistent with the position as may be required by the Principal from time to time.

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PERSON SPECIFICATION

POST TITLE - Lecturer – Plumbing

It is expected that the successful candidate will be able to meet the following criteria:

Criteria	Essential (E) or Desirable (D)	Where assessed
1 - Teaching qualification, or the willingness and ability to achieve within an agreed timescale	E	i
2 – Minimum Level 3 qualification in a relevant discipline (or time-served apprentice)	E	i
3 – Relevant vocational experience in domestic and commercial settings	E	i
4 – Assessor award, or the willingness and ability to achieve within an agreed timescale	E	i
5 – Verifier award	D	i
6 - Demonstrable track record of delivering outstanding outcomes for learners especially in terms of success rates	D	i, iii
7 – Demonstrable record of working with apprentices, employer partners or commercial clients in attaining environment	D	i, iii
8 - Good IT skills to support both administration duties and to enhance teaching, learning and assessment practice	E	i, iii
9 - Strong organisational skills to manage diverse and conflicting priorities proactively	E	i, iii
10 - Exemplary oral and written communication skills	E	i, ii and iii

i – application form/letter (qualifications to be verified if successful)

ii – work-related activity

iii – interview

Approved _____ Principal

Head of School

Post Holder

Date

