

Lunchtime Supervisory Assistant

Person Specification

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|  | **Essential** | **Desirable** | **How Ascertained** |
| **Qualifications and Training** | Willing to undertake training as considered appropriate. | First aid training/qualification.Trained in organising play activities. | Application formInterview |
| **Experience** | Have experience of supervising children. | Previous experience as a Supervisory Assistant. | Application formReferences |
| **Knowledge and****Understanding** | Be able to recall the ways in which they have successfully managed children’s behaviour. | Also have knowledge and understanding of:child development and social interaction;the value of constructive play opportunities; | Application formInterview |
| **Skills** | talk to children and adults in a clear and calm manner;work as part of a group and on their own;encourage high standards of pupil behaviour at all times;respect confidential information;initiate games and activities appropriate to the age of the children;remain calm in a crisis; | In addition, also be able to:recognise behaviour giving cause for concern, and inform teaching staff. | Application formInterviewReferences |
| **Personal Qualities** | reliable;enjoy working with children;approachable;able to take responsibility for dealing with incidents as soon as they occur;committed to safeguarding all children in our care;committed to equal opportunities for all children;tolerant; | Flexible approach to work;willing to work in different roles and with different groups of children;well organised;creative;resourceful; | Application formInterviewReferences |
| **Physical** | Able to be outside for lengthy periods in a range of weather conditions. | Able to lead playground activities. | Application formInterview References |