

BURNSIDE PRIMARY SCHOOL
POST OF LUNCHTIME SUPERVISORY ASSISTANT
PERSONAL SPECIFICATION and CRITERIA FOR SELECTION

CATEGORY	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
APPLICATION	- Fully supported in reference. - Fully completed application form		- Application - References
QUALIFICATIONS	- General education in English to enable completion of forms and reading instructions. - Agreement to undertake further essential training with a particular emphasis on a Child Protection certificate	Child Protection Training Level 1	Application
EXPERIENCE	- Excellent interpersonal and communication skills. - Ability to promote and achieve high standards of behaviour from children in a friendly but firm manner. - Knowledge and ability to organise games and activities for children both inside and outside. - Organise and help children to help themselves.	- Experience of working with children. - Knowledge of basic First Aid, certificate desirable.	- Application - Interview - References
SKILLS AND PERSONAL QUALITIES	- Self-motivated, reliable, and hard-working. - Ability to work under minimal supervision. - Commitment to delivering a high quality service and to continuous improvement - Ability to work as a member of a team - Friendly and positive manner - Enthusiastic and sensitive when working with others. - Calm and caring attitude towards pupils. - Well organised - Good role model	An understanding of children with additional needs	- Application - Interview - References