



Bedlington West End First School

Lunchtime Supervisory Assistant

Permanent position, term time only – 6.75 hours per week

Band 1 point 1 to point 2

[£17,364 to £17,711 [FTE] per annum (£2,651- £2,704 pro rata)

At Bedlington West End First School, we believe that every child is unique and can achieve his or her potential. Each child will receive the nurture, support and challenge to prepare her/him for the next stage of learning and for life beyond education. We expect every child to be the best she or he can be and to follow our school motto, **'Yes I can!'**

We have very enthusiastic and friendly children; dedicated and hardworking staff, and a supportive governing body and parents. Further information about the school can be found on our website.

Our governors are looking to appoint an enthusiastic and friendly Lunchtime Supervisor to join our school from February 2020. Some of the duties you will be required to undertake include:

- Supervising pupils during lunchtime in the dining hall, playground and school premises.
- Ensure good behaviour and discipline of children.
- Deal with accidents and incidents and administer first aid if necessary.
- Clean up any spillages.
- Attend training sessions as and when required.

The working pattern will be:

Monday to Friday: 11.55am to 1.15pm term time only

We are strongly committed to safeguarding and promoting the welfare of all children and young people and expect all staff to share this commitment. An enhanced Disclosure and Barring Service (DBS) disclosure is required for this post.

Application forms can be downloaded from this website and are also available from the school by telephoning the school office. Please note, we are unable to accept CVs.

Completed applications should be returned directly to the school either by post to Mrs Angela Markham-Lee, School Business Manager, Bedlington West End First School, Ridge Terrace, Bedlington, Northumberland NE22 6EB or by email to admin@westend.northumberland.sch.uk

Closing Date: 12 noon on Monday 9 December 2019

Interview Date: Monday 16 December 2019

If you do not receive an invitation to interview by Thursday 12 December, please assume your application has been unsuccessful.

Headteacher: Mrs J Bushell, Bedlington West End First School, Ridge Terrace, Bedlington,
Northumberland. NE22 6EB
e-mail: admin@westend.northumberland.sch.uk
website: westend.northumberland.sch.uk