

Kitchen Assistant - Grade 1

Southwick Community Primary School



Person Specification

CATEGORY	ESSENTIAL	DESIRABLE
APPLICATION	<ul style="list-style-type: none">♦ Supported in reference♦ Well-structured supporting statement	
QUALIFICATIONS	<ul style="list-style-type: none">• Food and Hygiene level 2	<ul style="list-style-type: none">♦ Any additional relevant qualification or training, for example First Aid, COSHH
EXPERIENCE	<ul style="list-style-type: none">• Worked in a work based kitchen environment.	<ul style="list-style-type: none">• Worked successfully in a school kitchen.
SKILLS	<ul style="list-style-type: none">♦ Good communication skills♦ Ability to work co-operatively with others.♦ Work effectively with colleagues, management and all school stakeholders.♦ Good organisational skills.♦ Ability to think on your feet.♦ Use initiative within ethos of the team.♦ Work practices which ensure that food is handled in a safe and hygienic manner.♦ work practices which ensure a healthy and safe working environment.	<ul style="list-style-type: none">♦ Willingness to undertake further training♦ Be able to think outside the box.
PERSONAL	<ul style="list-style-type: none">♦ Ability to demonstrate enthusiasm.♦ Caring and sensitive attitude towards children, parents and staff.♦ Excellent interpersonal skills.♦ Well organised.♦ Ability to use initiative.	

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ATTRIBUTES	<ul style="list-style-type: none">♦ Calmness, motivation, initiative, flexibility, positive nature, empathy, confidentiality.♦ Flexibility and adaptability in order to be able to mix and work with a wide range of people.♦ Sense of humour/fun.♦ A degree of resilience.♦ An excellent team player.	
General	<ul style="list-style-type: none">♦ Assist in the production and service of special functions, as required.♦ Attend meetings and training courses as may be required for personal and professional development.♦ Undertake such other work as may be requested by the Cook in charge up to or at a level consistent with the principal duties and responsibilities of the role.♦	